Important information regarding your results

You have not passed all of you modules.
You have been invited to repeat modules over the next academic year.

Please take a careful look at your transcript. There is a key to the codes used on the reverse.

A three-letter code beginning with F next to one or more modules indicates that you must repeat the module. The other two letters indicate whether the repeat is as a S same or N next attempt, and what needs to be repeated.

Your repeat will be regarded as:
N – Next attempt
S – Same attempt

Elements that must be repeated:
O – All elements
S – Specified elements

An element is coursework, examination, practice, in-class test or pass/fail assessment.

Here are some examples:

FNO means that you must repeat all elements of the module with attendance over another academic year and this would be regarded as your next attempt.

FNS means that you must repeat the specified elements with attendance over another academic year and this would be regarded as your next attempt.

For more information about repeat results and for more detail to accompany the brief points below, please visit www.plymouth.ac.uk/results

- **Confirmation of marks**
  Please see the above link for a detailed explanation of the policies and procedures leading to the publication of your results.

- **Enrolment for next year**
  To repeat your modules over the next academic year, you must complete the online enrolment process. Online enrolment opens **Monday 07 August 2017**.

- **Appeals**
  If you wish to appeal against the decision of the Award Assessment Board, you must do so by **Friday 28 July 2017**.

- **Extenuating Circumstances**
  If you have submitted valid extenuating circumstances during the year, these will have been considered by the Award Assessment Board.

- **Outstanding Debts**
  If you have any outstanding debts with the University, you may be unable to repeat your modules, receive any award or attend the graduation ceremony.

- **International Students on Tier 4 visas**
  You must contact the International Student Advisory Service to check that you have enough time remaining on your visa to complete your studies and any other restrictions.
If you do not wish to repeat modules over the next academic year, you may:

- Suspend your studies
  Suspension of studies means taking a year or more out from your studies but remaining registered on your programme. Subject to a ‘maximum period of registration’, you could later resume your studies. To discuss this option, please contact your faculty.

- Withdraw from your studies
  If you withdraw, you will cease being a student at the University of Plymouth and would need to re-apply if you decided to study at the University in future. To withdraw, please complete and return the form below as soon as possible to your Faculty Office.

Surname:
Forename(s):
Student number:
I wish to withdraw and collect any award to which I am entitled. I understand that I will cease being a student at the University of Plymouth and would need to re-apply if I decide to study at the University in future.

Signature: Date:

If you withdraw from your studies, please note the following:

- New transcript
  You will receive a new transcript confirming that we have amended your records.

- Graduation ceremony
  If you become entitled to an award upon withdrawal, you may be eligible to attend your school’s graduation ceremony. Graduation ceremonies will take place from Monday 18 September 2017 until Saturday 23 September 2017 inclusive. Ticket booking opens on Tuesday 1 August 2017. To book tickets once you have notified your withdrawal to your faculty and for more information, please visit www.plymouth.ac.uk/graduation

If you have any further questions, please contact the faculty or see the Student Handbook at https://www.plymouth.ac.uk/studenthandbook

If you have any queries or if you require this in a larger print, please contact your Faculty Office – Contact details for all Faculties are listed on the Results – Additional Guidance webpage