

# University of Plymouth Board of Governors

## Agenda

Date:	Wednesday 30 November 2016	Time: 09.30-12.00
Location:	Room 602, 6 <sup>th</sup> Floor, Rolle Building	
Circulation:	All Members of the Board of Governors (and the University Executive Group for information)	

**Note:** Items marked with an asterisk are usually for information only or regarded as non-contentious. Asterisked items will not be discussed unless a request to unstar a named item is received in advance or at the commencement of the meeting: where an item is for approval, if no request to unstar is received it will be deemed that the Board has formally approved the proposal.

No.	Item	Time	Lead	Purpose	Enc
<b>1.</b>	<b>Obituaries</b>	09.30	VC		
<b>2.</b>	<b>Membership</b>	09.35			
2.1	Apologies for Absence		USIC		
2.2	Notification of Items of Other Business		Chair		
2.3	Declarations of Interest		Chair		
2.4	Confidentiality Status of Agenda Items		Chair		
<b>3.</b>	<b>Minutes</b>	09.40	Chair		
3.1	Minutes of the Meeting held on 6 October 2016			Decision	A
3.2	Necessary Redactions			Decision	
3.3	Matters Arising			Information	B
<b>4.</b>	<b>Vice-Chancellor's Report</b>	09.45	VC	Discussion	C
<b>5.</b>	<b>Students' Report</b>	09.55	UPSU President	Discussion	D
<b>6.</b>	<b>HEFCE Annual Accountability Returns (to be submitted by 1 December 2016)</b>				
6.1	Annual Consolidated Financial Statements for y/e 31 July 2016 and Letter of Representation to External Auditors	10.05	CFO	Confirmation of Committee decision	E
6.2	External Auditors' Highlights Memorandum and Management Letter for y/e 31 July 2016	10.15	CFO	Confirmation of Committee decision	F
6.3	High Level Commentary on 2015/16 (as required by HEFCE)	10.25	CFO	Decision	G
6.4*	Financial Statements for the University's wholly owned subsidiaries for y/e 31 July 2016 <i>Note: These are consolidated in the Consolidated Financial Statements for y/e 31 July 2016. Copies have been published on the Governors' Intranet community and are not therefore to be submitted to the meeting.</i>		-	Information	H
6.5	Annual Provider Review and Assurance for HEFCE	10.30	DVC	Decision	I

6.6	Annual Audit Committee Report, including the Annual Internal Audit Report	10.55	USIC	Confirmation of Committee decision	J
6.7	Annual Value For Money Report	11.05	CFO	Confirmation of Committee decision	K
6.8	Annual Prevent Duty Monitoring Report	11.15	DoSS	Decision	L
<b>7.</b>	<b>Teaching Excellence Framework Submission</b>	11.25	DVC	Decision	M
<b>8.</b>	<b>Governance</b>				
8.1	Proposal to Rename and Revise TORs of the Governance and Nominations Committee, and to revise TORs of Audit Committee and Honorary Awards Committee	11.40	USIC	Decision	N
8.2	Annual Whistleblowing Report	11.50	USIC	Decision	O
<b>Starred items</b>					
<b>9.*</b>	<b>Change in HSBC Loan Covenant Terms</b>	-	CFO	Decision	P
<b>10.*</b>	<b>Annual Review of the Consolidated Accounts of the Students' Union</b> <i>Note: the Students' Union is formally independent, but has agreed that this information be presented to the Board for information</i>	-	UPSU President	Information	Q
<b>11.*</b>	<b>Davy Teaching Laboratory Refurbishment (2<sup>nd</sup> and 3<sup>rd</sup> Floors)</b>	-	CFO	Decision	R
<b>12.*</b>	<b>Note of Board Away Day held on 6 and 7 October 2016</b>	-	Chair	Information	S
<b>13.*</b>	<b>Senate Minutes of Meeting held on 19 October 2016</b>	-	VC	Information	T
<b>14.*</b>	<b>Committee Minutes</b>	-			
14.1	Minutes of Finance Committee Meeting held on 17 November 2016		Chair of AC	Information	U
14.2	Minutes of Audit Committee Meeting held on 17 November 2016		Chair of FC	Information	V
<b>15.</b>	<b>Date of Next Meeting</b>	12.00	USIC		