

**Plymouth University**  
**Higher Education Corporation**

**Board of Governors**

There will be a meeting of the Board of Governors on Tuesday 21 July 2015 at 1430 in Room 602, 6<sup>th</sup> floor of the Rolle Building. *The meeting will be preceded by lunch with members of the Executive and Faculty Deans at 1300 in Room 202 on the 2<sup>nd</sup> floor of the Rolle Building.*

*Jane Hopkinson*

**Jane Hopkinson**  
**University Secretary and Clerk to the Board**

**A G E N D A**

**Note:** *Items marked with an asterisk are usually for information only. Asterisked items will not be discussed unless the University Secretary receives notification in advance of the meeting of a request to ‘unstar’ a named item.*

1. **Membership**

- 1.1 Apologies for absence
- 1.2 Notification of items of any other business
- 1.3 Declarations of interest

2. **Minutes**

- 2.1 To **consider** minutes of the Board of Governors meeting held on 16 June 2015 **ENCLOSURE A**
- 2.2 To **consider** matters arising from the minutes **ENCLOSURE B**

**Items for discussion/decision**

3. **Presentation**

- 3.1 Portfolio Review: presentation by Professor Simon Payne

4. **Finance**

- 4.1 To **approve** the HEFCE financial forecasts for submission to HEFCE **ENCLOSURE C**
- 4.2 To **consider** the management accounts for Period 10 **ENCLOSURE D**

*Note: these papers will have been considered by Finance Committee in the morning of 21 July. The Finance Committee Chair will update the Board on discussions*

5. **Governance**

- 5.1 To **note** an update on the Governance Improvement Programme **ENCLOSURE E**
- 5.2 To **approve** the Schedule of Delegation **ENCLOSURE F**
- 5.3 To **approve** Board Committee structures and terms of reference **ENCLOSURE G**  
**(to follow)**
- 5.4 To **approve** an updated Public Interest Disclosure Policy and Procedure **ENCLOSURE H**  
(Whistleblowing)

*Note: these papers will have been considered by Governance and Nominations Committee in the morning of 21 July. The Chairman will update the Board on discussions*

### **Items for information**

- |       |   |                    |
|-------|---|--------------------|
| 6.    | To <b>note</b> the University Report to the Board   | <b>ENCLOSURE I</b> |
| 7.    | To <b>note</b> the current position in relation to home undergraduate student recruitment                             | <b>ENCLOSURE J</b> |
| 8.    | To <b>note</b> an update on senior recruitment  | <b>oral report</b> |
| 9.    | To <b>note</b> the University's learning analytics project, under the HE Academy VC's Strategic Excellence Initiative | <b>ENCLOSURE K</b> |
| 10.   | To <b>note</b> an update on the QAA Higher Education Review   | <b>ENCLOSURE L</b> |
| 11.   | To <b>note</b> a progress report on the Teaching, Learning and the Student Experience Strategy 2013-2020              | <b>ENCLOSURE M</b> |
| 12.   | <b><u>Academic Board</u></b>  |                    |
| 12.1  | To <b>note</b> the minutes of the meeting held on 25 June 2015  | <b>ENCLOSURE N</b> |
| 13.   | To <b>note</b> the HEFCE annual assessment of institutional risk  | <b>oral report</b> |
| 14.   | To <b>note</b> an update on the Plymouth Science Park   | <b>ENCLOSURE O</b> |
| 15.*  | To <b>note</b> Board and Committee dates 2015/16  | <b>ENCLOSURE P</b> |
| 16.*  | To <b>note</b> dates of September Award Ceremonies and 2015 Honorary Doctorates and Honorary Sporting Colours         | <b>ENCLOSURE Q</b> |
| 17.   | <b><u>Committee minutes</u></b>   |                    |
| 17.1  | Report from the Nominations Committee meeting held on 21 July 2015  | <b>Oral report</b> |
| 17.2  | Report from the Finance Committee meeting held on 21 July 2015  | <b>Oral report</b> |
| *17.3 | Minutes from the Audit Committee meeting held on 16 June 2015   | <b>ENCLOSURE R</b> |
| *17.4 | Minutes from the Governance and Nominations Committee meeting held on 16 June 2015                                    | <b>ENCLOSURE S</b> |
| 17.5  | Minutes from the Employment Committee meeting held on 8 July 2015   | <b>ENCLOSURE T</b> |
| 18.   | <b>Date of next meeting</b><br>Tuesday 29 September 2015 at 1430  |                    |