

University of Plymouth Outreach Activities: Privacy Notice for Teachers

The University of Plymouth collects some of your personal data to show that it is working with school students. The data we collect is name, date of birth, postcode, ethnicity and school. Your personal information is kept safe and secure in line with the Data Protection Act 2018 and, in line with our Ethics Policy, we may store this for up to 15 years.

We process data provided to us by students, parents, teachers and schools to show that we are supporting those students identified as being from groups underrepresented in higher education, e.g., students who are disabled. These are defined by the Office for Students, the University's regulators, who are a government body. The data is processed for scientific or historical research purposes or statistical purposes. The lawful basis for this is the performance of a task carried out in the public interest and this is called Public Task.

All of your data is kept strictly confidential. You will not be identifiable in any reports or publications and will remain anonymous throughout this process. You have the right to object to us storing your data.

Sometimes your information is shared with other organisations which are part of the government, or work with the government, or are involved in education. Apart from this, access to your data is restricted to those University staff who need access for processing purposes. We do not share your data with external organisations for marketing their products or services and we do not, under any circumstances, sell this personal data to anyone.

For more details, please refer to our [Outreach Privacy Policy](#).

You have the following rights in relation to your personal data:

- The right to request your personal data is rectified if inaccurate
- The right to request erasure of your personal data
- The right to request that the processing of your personal data is restricted
- The right of portability in relation to your personal data
- The right to withdraw your details and if you wish to do this, all your personal information will be destroyed, unless it has already been used within reports
- The right to object to the processing of your personal data
- The right to object to processing which involves automated decision making or profiling.

For enquiries about subject access requests or if you have a data protection query or complaint, please email dpo@plymouth.ac.uk. You also have the right to lodge a complaint about the processing of your personal data with the [Information Commissioner's Office](#).