

Type	Progress	Award	Study Aim
T130.JUL.PG	G1	No Award – Repeat or blank	

Important information regarding your results



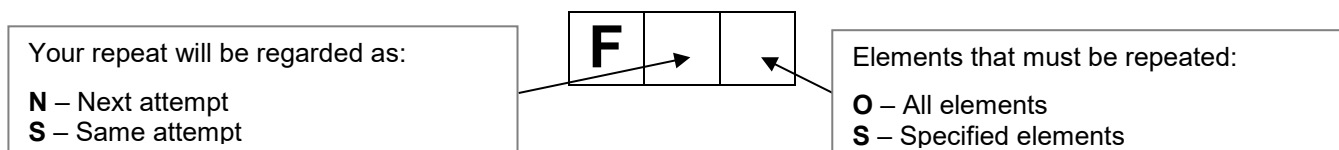
UNIVERSITY OF PLYMOUTH

You have **not passed all of your modules**.

You have been invited to **repeat** modules over the next academic year.

Please take a careful look at your transcript. There is a key to the codes used on the reverse.

A three-letter code beginning with **F** next to one or more modules indicates that you must repeat the module. The other two letters indicate whether the repeat is as a **S** same or **N** next attempt, and what needs to be repeated.



An element is **coursework, examination, practice, in-class test** or **pass/fail assessment**.

Here are some examples:

FNO means that you must repeat all elements of the module with attendance over another academic year and this would be regarded as your next attempt.

FNS means that you must repeat the specified elements with attendance over another academic year and this would be regarded as your next attempt.

For more information about **repeat** results and for more detail to accompany the brief points below, please visit <https://www.plymouth.ac.uk/student-life/your-studies/essential-information/results-guidance-notes>

- Confirmation of marks**
 Please see the above link for a detailed explanation of the policies and procedures leading to the publication of your results.
- Enrolment for next year**
 To repeat your modules over the next academic year, you must complete the enrolment process. Enrolment is from Lucille.Pearce@mla-uk.com
- Appeals**
 If you wish to appeal against the decision of the Award Assessment Board, you must do so by **Wednesday 3rd November 2021**.
- Extenuating Circumstances**
 If you have submitted valid extenuating circumstances during the year, these will have been considered by the Award Assessment Board.
- Outstanding Debts**
 If you have any outstanding debts with your Partner Institution/ the University, you may be unable to repeat your modules, receive any award or attend the graduation ceremony. Please contact Lucille.Pearce@mla-uk.com

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- **International Students on Tier 4 visas**

You must contact Lucille.Pearce@mla-uk.com in your partner institution to check that you have enough time remaining on your visa to complete your studies and any other restrictions.

If you **do not** wish to repeat modules over the next academic year, you may:

- **Suspend your studies**

Suspension of studies means taking a year or more out from your studies but remaining registered on your programme. Subject to a 'maximum period of registration', you could later resume your studies. To discuss this option, please contact Lucille.Pearce@mla-uk.com

- **Withdraw from your studies**

If you withdraw, you will cease being a student at MLA and the University of Plymouth and would need to re-apply if you decided to study at the University in future. To withdraw, please complete and return the form below as soon as possible to: Lucille.Pearce@mla-uk.com



Surname:

Forename(s):

Student number:

I wish to withdraw and collect any award to which I am entitled. I understand that I will cease being a student at MLA and the University of Plymouth and would need to re-apply if I decide to study at MLA and the University in future.

Signature:

Date:



If you withdraw from your studies, please note the following:

- **New Transcript**

You will receive a new transcript confirming that we have amended your records.

- **Graduation Ceremony**

If you are entitled to an award, you may wish to attend the Academic Partnerships graduation ceremony. For further details please contact Lucille.Pearce@mla-uk.com.

If you have any queries or if you require this in a larger print, please contact Lucille.Pearce@mla-uk.com