

University of Plymouth Board of Governors

Agenda

Date:	Thursday 21 November 2019	Time: 1330-1630
Location:	Room 602, 6 th Floor, Rolle Building	
Circulation:	All Members of the Board of Governors (and the University Executive Group for information)	

Note: Items marked with an asterisk are usually for information only or regarded as non-contentious. Asterisked items will not be discussed unless a request to unstar a named item is received in advance or at the commencement of the meeting: where an item is for approval, if no request to unstar is received it will be deemed that the Board has formally approved the proposal.

No.	Item	Time	Lead	Purpose	Enc
1.	Obituaries	1330	VC		
2.	Membership	1335			
2.1	Apologies for Absence		Clerk		
2.2	Notification of Items of Other Business <i>Recommendation re appointment of new external auditors</i>		Chair Chief Finance Officer/Chair of Audit Committee		n/a
2.3	Declarations of Interest		Chair		
2.4	Confidentiality Status of Agenda Items		Chair		
3.	Minutes		Chair		
3.1	Minutes of the Meeting held on 2 October 2019			Decision	A
3.2	Necessary Redactions			Decision	
3.3	Matters Arising from the Board meeting			Information	B
4.	Chair's Remarks	1340			Verbal
5.	Health and Safety <i>Kirstie Spencer, Head of Health and Safety, attending for timed business</i>	1345	Registrar & Secretary		
5.1	Health and Safety update			Information	C
6.	Vice-Chancellor's Report	1355	VC	Discussion	D
7.	Students' Union Report	1420	UPSU President and Deputy President	Discussion	E
8.	Strategy 2030	1435	VC	Decision	F
9.	Finance				
9.1	Update 5 year Financial Plan and Financial Return to OfS	1450	Chief Finance Officer	Information	G

9.2	Management Accounts for Month 2		Chief Finance Officer	Decision (following recommendation from Finance Committee)	H
BREAK (1515-1525)					
10.	Assurance Report of the Quality of Student Academic Experience and Outcomes 2018/19	1525	DVC Education & Student Experience	Information	I
11.	University of Plymouth Trustee Nomination to the Seale Hayne Educational Trust	1530	Registrar & Secretary	Decision	J
12.	OfS Annual Accountability Returns (to be submitted by December 2019)				
12.1	Annual Audit Committee Report, including the Annual Internal Audit Report	1535	Chair of Audit Committee/ Chief Finance Officer	Information	K
12.2	Annual Report and Financial Statements and commentary for y/e 31 July 2019	1545	Chief Finance Officer	Decision (following recommendation from Finance and Audit Committee)	L
12.3	External Auditors' Highlights Memorandum and Representation letter		Chief Finance Officer	Information	
12.4	Financial Statements for the University's wholly owned subsidiaries for y/e 31 July 2019 https://liveplymouthac.sharepoint.com/sites/committees/BOG/Meeting%20Papers/Forms/Meetings%20by%20date.aspx?viewpath=%2Fsites%2Fcommittees%2FBOG%2FMeeting%20Papers%2FForms%2FMeetings%20by%20date.aspx		Chief Finance Officer	Information	
12.5	Prevent Accountability Return & Assurance Statement <i>Alice Ludgate, Head of Student Services attending for timed business – to be taken at the end of the meeting</i>	1600	Registrar & Secretary	Decision	M
Starred items					
13.*	Annual Value For Money Report	-	Chief Finance Officer	Information	N
14.*	Strategic Risk Registers	-	Registrar & Secretary	Information	O
15*.	Research Integrity Assurance Statement		DVC Research	Information	P
16*	Annual Review of the Consolidated Accounts of the Students' Union <i>Note: the Students' Union is formally independent, but has agreed that this information be presented to the Board for information</i>	-	UPSU President	Information	Q
17.	Committee Minutes	1615			
17.1	Report from Finance Committee meeting held on 7 November 2019		Chair of FC	Information	Verbal
17.2*	Minutes of the Audit Committee meeting held on 26 September 2019		Chair of AC	Information	R

17.3	Report from Audit Committee meeting held on 7 November 2019		Chair of AC	Information	Verbal
17.4	Draft Minutes of Health and Safety Assurance Committee meeting held on 17 October 2019		Chair of HSAC	Information	Verbal
17.5*	Draft minutes of the Nominations Committee meeting held on 20 th June 2019 and Sept 2019		Chair of Noms	Information	S(i) and S(ii)
17.6	Report from Nominations Committee held on 7 November 2019		Chair	Information	Verbal
17.7	Report from Reward & Remuneration Committee held on 21 November 2019		Chair of R&RC	Information	Verbal
18.	Date of Next Meeting Tuesday 28 January 2020, 1330-1630	1620	Clerk		
	Items for the January meeting to include: <ul style="list-style-type: none"> - Annual Fundraising Report - H&S update to include Annual Report - Academic Partnerships Annual report - Annual Renewal of Bank Facilities - Away Day Agenda for March 				