

# University of Plymouth Board of Governors Agenda

Date:	Wednesday 2 October 2019	Time: 0930-1110
Location:	Elizabethan Suite, Boringdon Hall	
Circulation:	All Members of the Board of Governors (and the University Executive Group for information)	

*\*Starred items will not be discussed and will be assumed noted or approved unless requested to be unstarred by a Board member at the start of each meeting.*

No.	Item	Time	Lead	Purpose	Enc
1.	<b>Obituaries</b>	0930	VC		
2.	<b>Membership</b>	0930			
2.1	Apologies for Absence		Secretary		
2.2	Notification of Items of any other Business		Chair		
2.3	Declarations of Interest		Chair		A
2.4	Confidentiality Status of Agenda Items		Chair		
3.	<b>Minutes</b>		Chair		
3.1	Minutes of the Meeting held on 16 July 2019			Decision	B
3.2	Necessary Redactions			Decision	
3.3	Matters Arising from the Minutes			Information	C
4.	<b>Chair's Remarks</b>	0935	Chair	Discussion	verbal
5.	<b>Vice-Chancellor's Report</b>	0940	VC	Discussion	D
6.	<b>Students' Union Report</b>	1000	UPSU President	Discussion	E
7.	<b>Health and Safety Report</b> <i>Kirstie Spencer for timed business</i>	1010	HoH&S	Information	F
8.	<b>Governance</b>				
8.1	Memorandum of Understanding – Health and Safety <i>Kirstie Spencer for timed business</i>	1020	R&S	Decision	G
8.2	Memorandum of Understanding –Students' Union <i>Catherine Linehan for timed business</i>	1025	R&S	Decision	H
9.	<b>Outcome of the 2020-2024 Access and Participation Plan</b>	1030	DVC (ESE)	Information	I
10.	<b>Finance</b>				
	Draft 2017-18 year end position	1040	CFO	Information	J
11.	<b>Update on the Appointment of Internal and External Auditors</b>	1050	AC Chair	Information	verbal
<b>Items for Information</b>					
12.*	<b>Annual Report on use of the University Seal</b>	-	R&S	Information	K
13*.	<b>Annual Report of Whistleblowing</b>		R&S	Information	L
14.	<b>Update on HSAC appointment</b>	1055	R&S	Information	Verbal
15.	<b>Committee Minutes</b>			Information	
15.1	Report from the Audit Committee meeting held on 26 September 2019.	1100	AC Chair	Information	Verbal
16.	<b>Date of Next Meeting</b>		Secretary		

	Thursday 21 November 2019				
	<b>Items for the November Board Meeting to include:</b> <ul style="list-style-type: none"><li>• OfS Annual Accountability Returns</li><li>• Complaints and Appeals Annual Report</li><li>• Health and Safety Policy Statement</li><li>• Corporate Operational &amp; Strategic Risk Registers (for information)</li><li>• Annual review of Student Union Accounts</li></ul>				