

Type	Progress	Award	Study Aim
T120.JUL.UGPG.ETC	B1	No Award - Referred	UG/PG

Important information regarding your results

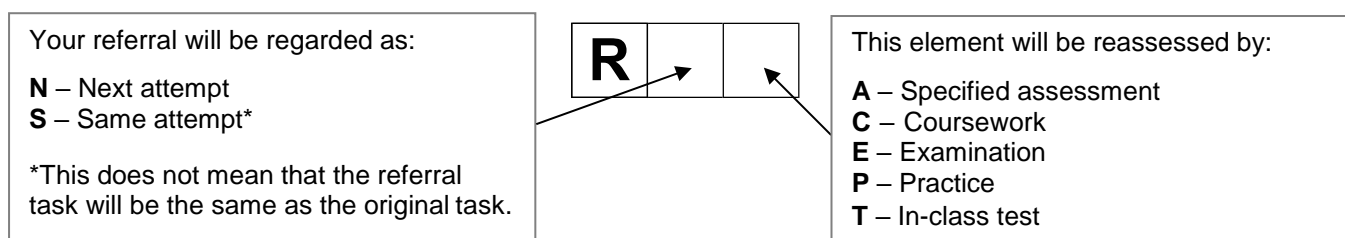


UNIVERSITY OF PLYMOUTH

You have **not yet passed all of your modules**.
You must complete one or more **referral** assessments.

Please take a careful look at your transcript. There is a key to the codes used on the reverse.

A three-letter code beginning with **R** next to one or more elements is a referral code which means you must complete further assessment in that element for the corresponding module. An element is **coursework, examination, practice, in-class test** or **pass/fail assessment**. The other two letters indicate whether the referral is as a **S** same or **N** next attempt, and how the element will be reassessed.



Here are some examples:

RNC against **coursework** means that you have been **referred in that coursework** and must complete **reassessment by coursework** and this would be regarded as your next attempt.

RNC against **examination** means that you have been **referred in the examination** but must complete **reassessment by coursework** and this would be regarded as your next attempt.

Results of your referrals

You should receive a new transcript and will also be able to view your referral results on the DLE. If you fail your referrals, you may be asked to repeat modules over the next academic year and would not then be expected to collect any award.

For more information about **referral** and for more detail to accompany the brief points below, please visit www.plymouth.ac.uk/results

- Confirmation of marks**
Please see the above link for a detailed explanation of the policies and procedures leading to the publication of your results.
- Graduation ceremony**
We hope that you will be able to attend the Academic Partnerships graduation ceremony. Please book your tickets before your referral results are published; refunds can be claimed in the event of you not passing. To book tickets, please visit www.plymouth.ac.uk/graduation

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- **Appeals**

If you wish to appeal against the decision of the Award Assessment Board, you must do so by 12th August 2020.

- **Extenuating Circumstances**

If you have submitted valid extenuating circumstances during the year, these will have been considered by the Award Assessment Board.

If you have passed a module but have valid extenuating circumstances for non-submission of an assessment (either standard extenuating circumstances or as part of the Safety Net), you may request a same attempt referral by emailing your Partner Institution at the address below. Please be aware that any referral will be in the entire element; as such your marks may go down as well as up. Marks already achieved for that element will be overwritten. The deadline for requesting a referral attempt is 29th July 2020.

- **Outstanding Debts**

If you have any outstanding tuition fee debts, you may be unable to receive your award or attend the graduation ceremony. Please contact the Student Accounts Team at studentaccountsteam@plymouth.ac.uk.

If you have any further questions, please contact Dr Fotios Moustakis - Tel: 44+ (0)1752-585575 - fotios.moustakis@plymouth.ac.uk or see the Student Handbook at <https://www.plymouth.ac.uk/studenthandbook>

If you have any queries or if you require this in a larger print, please contact Kirsty Taylor – 01752 587519 or email kirsty.taylor@plymouth.ac.uk