

Type	Progress	Award	Study Aim
T130.JUL.PG	G1	No Award – Repeat or blank	PG

Important information regarding your results



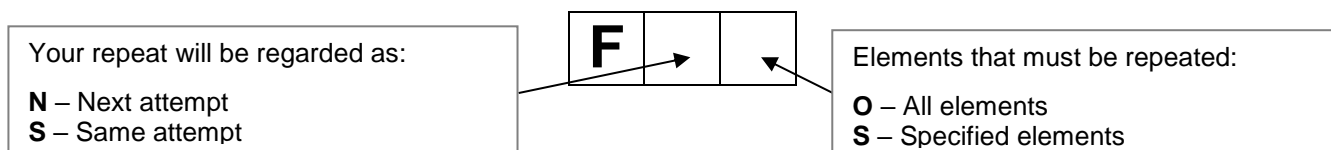
UNIVERSITY OF PLYMOUTH

You have **not passed all of your modules.**

You have been invited to **repeat** modules over the next academic year.

Please take a careful look at your transcript. There is a key to the codes used on the reverse.

A three-letter code beginning with **F** next to one or more modules indicates that you must repeat the module. The other two letters indicate whether the repeat is as a **S** same or **N** next attempt, and what needs to be repeated.



An element is **coursework, examination, practice, in-class test** or **pass/fail assessment**.

Here are some examples:

FNO means that you must repeat all elements of the module with attendance over another academic year and this would be regarded as your next attempt.

FNS means that you must repeat the specified elements with attendance over another academic year and this would be regarded as your next attempt.

For more information about **repeat** results and for more detail to accompany the brief points below, please visit www.plymouth.ac.uk/results

- Confirmation of marks**
 Please see the above link for a detailed explanation of the policies and procedures leading to the publication of your results.
- Enrolment for next year**
 To repeat your modules over the next academic year, you must complete the enrolment process. Please contact Dr Fotios Moustakis - Tel: 44+ (0)1752-585575 - fotios.moustakis@plymouth.ac.uk
- Appeals**
 If you wish to appeal against the decision of the Award Assessment Board, you must do so by 12th August 2020.
- Extenuating Circumstances**
 If you have submitted valid extenuating circumstances during the year, these will have been considered by the Award Assessment Board.
- Outstanding Debts**
 If you have any outstanding debts with the University, you may be unable to repeat your modules, receive any award or attend the graduation ceremony. Please contact the Student Accounts Team at studentaccountsteam@plymouth.ac.uk

Type	Progress	Award	Study Aim
T130.JUL.PG	G1	No Award – Repeat or blank	PG

If you **do not** wish to repeat modules over the next academic year, you may:

○ **Suspend your studies**

Suspension of studies means taking a year or more out from your studies but remaining registered on your programme. Subject to a 'maximum period of registration', you could later resume your studies. To discuss this option, please contact Dr Fotios Moustakis - Tel: 44+ (0)1752-585575 - fotios.moustakis@plymouth.ac.uk.

○ **Withdraw from your studies**

If you withdraw, you will cease being a student at HNDC and the University of Plymouth and would need to re-apply if you decided to study at the University in future. To withdraw, please complete and return the form below as soon as possible to:

Dr Fotios Moustakis - Tel: 44+ (0)1752-585575 - fotios.moustakis@plymouth.ac.uk



Surname:

Forename(s):

Student number:

I wish to withdraw and collect any award to which I am entitled. I understand that I will cease being a student at HNDC and the University of Plymouth and would need to re-apply if I decide to study at HNDC and the University in future.

Signature:

Date:



If you withdraw from your studies, please note the following:

▪ **New Transcript**

You will receive a new transcript confirming that we have amended your records.

▪ **Graduation Ceremony**

If you become entitled to an award upon withdrawal, you may be eligible to attend the Academic Partnerships graduation ceremony. To book tickets once you have notified your withdrawal to your partner institution and for more information, please visit

www.plymouth.ac.uk/graduation

If you have any queries or if you require this in a larger print, please contact Kirsty Taylor – 01752 587519 or email

kirsty.taylor@plymouth.ac.uk