

Type	Progress	Award	Study Aim
Proceed at current level	A2	-	UG/PG

Important information regarding your results



UNIVERSITY OF PLYMOUTH

Congratulations on passing your modules!

You have reached the required level of achievement and may proceed on the current level of study at SAA-GE, and the following information has been prepared to help explain your assessment results.

For more detail to accompany the brief points below, please visit www.plymouth.ac.uk/results

- **Confirmation of marks**

Please see the above link for a detailed explanation of the policies and procedures leading to the publication of your results.

- **Appeals**

If you wish to appeal against the decision of the Award Assessment Board, you must do so by **15th July 2020**.

- **Extenuating Circumstances**

If you have submitted valid extenuating circumstances during the year, these will have been considered by the Award Assessment Board.

If you have any further questions, please contact Laksha Mehta - +65 6733 5730 ext-831 - laksha.mehta@malvernplc.com or see the Student Handbook at <https://www.plymouth.ac.uk/studenthandbook>

If you **do not** wish to continue with your studies, please see overleaf.

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If you **do not** wish to continue with your studies, it may be possible for you to:

○ **Suspend your studies**

Suspension of studies means taking a year or more out from your studies but remaining registered on your programme. Subject to a 'maximum period of registration', you could later resume your studies. To discuss this option, please contact Laksha Mehta - +65 6733 5730 ext-831 - laksha.mehta@malvernplc.com.

○ **Withdraw from your studies**

If you withdraw, you will cease being a student at SAA-GE and the University of Plymouth and would need to re-apply if you decided to study at the University in future. To withdraw, please complete and return the form below as soon as possible to:

Laksha Mehta - +65 6733 5730 ext-831 - laksha.mehta@malvernplc.com



Surname:

Forename(s):

Student number:

I wish to withdraw and collect any award to which I am entitled. I understand that I will cease being a student at SAA-GE and the University of Plymouth and would need to re-apply if I decide to study at SAA-GE and the University in future.

Signature:

Date:



If you withdraw from your studies, please note the following:

▪ **New Transcript**

You will receive a new transcript confirming that we have amended your records.

If you have any queries or if you require this in a larger print, please contact Kirsty Taylor – 01752 587519 or email

kirsty.taylor@plymouth.ac.uk