

University of Plymouth Electronic Systems

Electronic Ongoing Achievement Record (e-OAR)

Electronically sign off the student achieving the NMC Standards of Proficiency

Re Covid-19 Placement 3rd year students



For the Practice Assessor/Practice Supervisor/Sign Off Mentor/Mentor, there is no requirement to login to this system as the auto email will contain a link:

- **Completion date for the Student's Assessment is the 25th June 2020**
- When the student has worked the required number of hours, they select their Covid-19 placement and submit their electronic Ongoing Achievement Record (e-OAR) by clicking on the Submit button under the text "By clicking Submit I confirm that I have undertaken a minimum of 150 hours required for assessment";

Your eligibility for registration has not yet been submitted for approval.

Covid-19 Date Created: 11/05/2020 Verified by:

The student is required to meet the following NMC Domains:

- Professional Values
- Communication and Interpersonal Skills
- Nursing Practice and Decision Making
- Leadership, Management and Team Working

By clicking Submit I confirm that I have undertaken a minimum of 150 hours required for assessment

- The student enters the email address of the Practice Assessor/Practice Supervisor/Sign off Mentor/Mentor, (referred to as Practice Assessor for the remainder of this document). When the student clicks on the red "Ok request assessment by Practice Assessor/Supervisor" button, this generates an auto email to the Practice Assessor;

To invite the Practice Assessor/Practice Supervisor/Mentor/Sign off Mentor, please enter their email address below.

[Redacted Email Field]

Once submitted the section will be locked. Are you sure you wish to invite the Practice Assessor/Supervisor to assess you?

[No take me back to the Registration section](#)

- The auto email contains a link to the Covid-19 section of the student's e-OAR and also contains a date which indicates when the link will expire. The email will contain the name and email address of the student's Academic Assessor;
- When the Practice Assessor clicks on the link if they have not accessed the eOAR system previously or have an account on the Trust register the following screen will be displayed:

User Details:
Please update your details before proceeding

Forename: Surname:

Email: Role:

- The Practice Assessor should complete the fields and click on the "Update Details" button;
- Once the Covid-19 section for the Practice Assessor is displayed it will show the name of the student and the Trust/placement area and a window similar to the screen shot below:

Sign off by Practice Assessor/Practice Supervisor/Sign Off Mentor/Mentor

Please leave a comment below:

Comment

I confirm that Mouse, Minnie, Miss has met the defined NMC Standards of proficiency (NMC, 2010), is capable of safe effective practice and is eligible for registration

You need to leave a comment above before you can proceed

- The Practice Assessor should enter any relevant comments in the Comment text box and then click on the Add button;
- The next section is to indicate if the student has met the NMC Standards of proficiency, is capable of safe effective practice and is eligible for registration;

I confirm that Mouse, Minnie, Miss has met the defined NMC Standards of proficiency (NMC, 2010), is capable of safe effective practice and is eligible for registration

- If the student **has** met the NMC Standards of Proficiency for the Domains listed, is capable of safe effective practice and is eligible for registration, the Practice Assessor should select the **Yes** option and then click on the Submit button;
- If the student has **not** met the NMC Standards of Proficiency for the Domains listed, the Practice Assessor should select the **No** option and then click on the Submit button;
- This will automatically insert the name of the Practice Assessor and the date this was submitted and the following window will be displayed:

You are about to Submit the outcome for Mouse, Minnie, Miss
Are you sure you want to submit this section?

No, I do not want to Submit this section
[Take me back.](#)

You can leave a comment below (optional):

Please contact poppi@plymouth.ac.uk for help & support.

- If the Practice Assessor is happy to proceed, they should click on the red "OK Submit the eligibility for registration" button;

- An auto email will also be generated to notify the student and the Academic Assessor the Proficiency sign off section has been submitted. The email sent to the Academic Assessor will contain the name and email address of the Practice Assessor;
- Academic Assessor can access the e-OAR by clicking the link in the auto email or they can logon to the eOAR system;
- The section for the Academic Assessor will be similar to the screen shot below:

Academic Assessor Proficiency Sign Off

Please leave a comment below:

Comment

I confirm Mouse, Minnie, Miss has met the NMC Domains for Proficiency for registration

You need to leave a comment above before you can proceed

- The Academic Assessor should enter any relevant comments in the Comment text box and then click on the Add button;
- The next section is to confirm if the student has met the NMC Domains for Proficiency for registration;

I confirm Mouse, Minnie, Miss has met the NMC Domains for Proficiency for registration

- If the student **has** met the NMC Domains for Proficiency for registration, the Academic Assessor should select the **Yes** option and then click on the Submit button;
- If the student has **not** met the NMC Domains for Proficiency for registration, the Academic Assessor should select the **No** option and then click on the Submit button;
- This will automatically insert the name of the Academic Assessor and the date this was submitted and the following window will be displayed:

You are about to Submit the outcome for Mouse, Minnie, Miss
Are you sure you want to submit this section?

No, I do not want to Submit this section
[Take me back.](#)

You can leave a comment for the Student below (optional):

Please contact poppi@plymouth.ac.uk for help & support.

- If the Academic Assessor is happy to proceed, they should click on the red "OK Submit the eligibility for registration" button to complete the process.