

Temporary Amendments to the Academic Regulations

From Monday 16th March 2020, temporary amendments were made to the following Academic Regulations 2019-20. Those temporary amendments have been revised to apply to the University's Academic Regulations 2020-21. These temporary amendments to Academic Regulations apply only to registered students of the University and its academic partners.

Section	Amended regulation for 2020/21	Amended regulation for 2019/20:	Prior to the amendment, the regulation had stipulated:
SECTION B – STUDENT REGISTRATION AND ENROLMENT			
SRE1.10	Regulation returns to standard requirements, as it was prior to 2019/20 amendment.	If a student interrupts due to the impact of the COVID-19 pandemic after 50% of the teaching on a module has been completed, they may take the module at the same attempt upon resumption of their studies.	If a student interrupts after 50% of the teaching on a module has been completed, this will count as an attempt at the modules and they will take the module at the next attempt upon resumption of their studies
SRE1.16	A PGR student may interrupt for a period between 2 weeks and 12 months in the first instance.	A PGR student may interrupt for a period between 2 weeks and 12 months in the first instance.	Where the student can show good reason for not making progress with the research programme, their registration may be interrupted for a period of not less than one month and not more than 12 months.
SRE1.17	A PGR student may extend their registration for more than 24 months in total if this is due to the impact of the COVID-19 pandemic.	A PGR student may extend their registration for more than 24 months in total if this is due to the impact of the COVID-19 pandemic.	A student can extend their registration for a maximum period of 24 months in total (including extensions and interruptions).
SRE1.18	Full time PGR students may negotiate more than 8 weeks' leave per year with their Director of Studies. Similarly, part-time PGRs may negotiate more than 4 weeks and writing up candidates more	Full time PGR students may negotiate more than 8 weeks' leave per year with their Director of Studies. Similarly, part-time PGRs may negotiate more than 4 weeks and writing up candidates more than 6 days. It does not always have to be negotiated in advance.	Full-time research degree students are entitled to eight weeks' leave per year, including public holidays. Part-time research degree students are entitled to pro-rata number of days, based on 0.5 FTE for part-time students and 0.1FTE for writing-up students. Leave will be taken at times agreed with the Director of Studies in advance.

	than 6 days. It does not always have to be negotiated in advance.		
SECTION C – STUDYING			
SDY2.3	No change. Amendments to regulation remain.	<ul style="list-style-type: none"> • 12-25 weeks of placement successfully completed in uninterrupted blocks of at least 12 full-time weeks which is confirmed by the student with the Placements Team. Certificate is awarded provided the Placement Tutor confirms this meets the programme and placement assessment requirements. • At least 26 weeks of placement successfully completed, in uninterrupted blocks of at least 12 weeks, a certificate will be awarded. 	Students will be awarded a certificate if the placement lasts at least 26 weeks in uninterrupted blocks of at least 12 full-time weeks.
SECTION D – ASSESSMENT			
AST1.3	If a student believes that their academic performance will be affected by personal or health circumstances, they must submit details to the University on the appropriate form as soon as possible, and no later than ten working days after the assessment deadline.	Regulation suspended. The requirement to submit an Extenuating Circumstances claim, either self-certified or corroborated, for any assessment that was due to be submitted on or after Monday 16th March 2020 has been removed. This means all students will automatically be granted Extenuating Circumstances and assessments will not be subject to any penalty.	If a student believes that their academic performance will be affected by personal or health circumstances, they must submit details to the University on the appropriate form and provide relevant corroborative evidence as soon as possible, and no later than ten working days after the assessment deadline.
AST1.4	Regulation is suspended. Students must submit an Extenuating Circumstances claim form but do	Regulation suspended. Given that the requirement to submit an Extenuating Circumstances claim has been removed,	All claims, other than those that are self-certified, must be accompanied by independent supporting documentation that shows the

	not need to submit corroborating evidence.	there is also no requirement to submit independent, supporting documentation or evidence.	nature, timing and evidence of the problem, and the effect the problem has had on the student's performance. Supporting evidence should not be retrospective.
AST1.5	The taught elements of a research degree (i.e. credit-rated modules only) are subject to the amendments as for PGT students in relation to extenuating circumstances, unless prohibited due to the requirement of professional bodies. Successful completion of research degree milestones can only be achieved by reassessment.	The taught elements of a research degree (i.e. credit-rated modules only) are subject to the amendments as for PGT students in relation to extenuating circumstances, unless prohibited due to the requirement of professional bodies. Successful completion of research degree milestones can only be achieved by reassessment.	Marks, and decisions regarding postgraduate research degree assessment and progression, will not be adjusted, even if a student has valid extenuating circumstances. Improvement to marks, and successful completion of research degree milestones, can only be achieved by reassessment.
AST3.2	<ul style="list-style-type: none"> • An extended referral allows students to progress to the next level of study while completing referral work in a maximum of 40 credits. The student will be required to complete that referral work by 9 December 2021. • A final year student may be given an extended referral opportunity, which will mean that they can complete referral assessment by 9 December 2021, without having to attend. Final year students can only complete extended referral 	<ul style="list-style-type: none"> • An extended referral allows students to progress to the next level of study while completing referral work in a maximum of 40 credits. The student will be required to complete that referral work by 10 December 2020. • A final year student may be given an extended referral opportunity, which will mean that they can complete referral assessment by 10 December 2020, without having to attend. Final year students can only complete extended referral work in a maximum of 40 credits. 	<ul style="list-style-type: none"> • An extended referral allows students to progress to the next level of study while completing referral work in a maximum of 20 credits. The student will be required to complete that referral work by the November of the next academic year. • A final year student may be given an extended referral opportunity, which will mean that they can complete referral assessment by the November of the next academic year, without having to attend. Final year students can only complete extended referral work in a maximum of 20 credits.

	work in a maximum of 40 credits.		
AST5.2.3	A student may be referred in up to 80 credits (120 credits for an MRes dissertation module).	A student may be referred in up to 80 credits (120 credits for an MRes dissertation module).	A student may be referred in up to 60 credits (120 credits for an MRes dissertation module)
AST5.2.4	<ul style="list-style-type: none"> • Where an undergraduate student has failed referred assessment in up to 40 credits, the board may exceptionally allow the student to progress and offer an extended referral during the next session • A final year student may be given an extended referral opportunity, which will mean that they can complete referral assessment by 9 December 2021, without having to attend. Final year students can only complete extended referral work in a maximum of 40 credits. • Where the referral takes the form of coursework, the submission deadline will be 9 December 2021. 	<ul style="list-style-type: none"> • Where an undergraduate student has failed referred assessment in up to 40 credits, the board may exceptionally allow the student to progress and offer an extended referral during the next session • A final year student may be given an extended referral opportunity, which will mean that they can complete referral assessment by 10 December 2020, without having to attend. Final year students can only complete extended referral work in a maximum of 40 credits. • Where the referral takes the form of coursework, the submission deadline will be 10 December 2020. 	<ul style="list-style-type: none"> • Where an undergraduate student has failed referred assessment in up to 20 credits, the board may exceptionally allow the student to progress and offer an extended referral during the next session • A final year student may be given an extended referral opportunity, which will mean that they can complete referral assessment by the November of the next academic year, without having to attend. Final year students can only complete extended referral work in a maximum of 20 credits. • Where the referral takes the form of coursework, the submission deadline should normally be set for the end of November
AST6.1.4	The Subject Assessment Panel will meet via virtual means in order for members to attend remotely. All papers necessary for the Panel to	The Subject Assessment Panel will meet via virtual means in order for members to attend remotely. All papers necessary for the Panel to fulfil its responsibilities will be made available electronically.	N/A – this is an addition rather than an amendment

	fulfil its responsibilities will be made available electronically.		
AST6.2.7	The Award Assessment Board will meet via virtual means in order for members to attend remotely. All papers necessary for the Board to fulfil its responsibilities will be made available electronically	The Award Assessment Board will meet via virtual means in order for members to attend remotely. All papers necessary for the Board to fulfil its responsibilities will be made available electronically.	N/A – this is an addition rather than an amendment
AST9.4.13	Students may submit their thesis electronically, rather than submitting hard copies.	Students may submit their thesis electronically, rather than submitting hard copies.	Students must present their thesis, and any other required materials, in line with the criteria set out in the Research Degrees Handbook.
AST9.4.17	Conducting a viva voce remotely (ie via video-conferencing) does not have to be approved by the Director of the Doctoral College. Arrangements of vivas just need to be reported to Doctoral College as per any other viva.	Conducting a viva voce remotely (ie via video-conferencing) does not have to be approved by the Director of the Doctoral College. Arrangements of vivas just need to be reported to Doctoral College as per any other viva.	In exceptional circumstances, a viva voce examination can be conducted via video-conferencing, following approval by the Director of the Doctoral College.
AST9.4.8	Students may request an extension of up to an additional 3 months to complete corrections, to be approved by either Director of Deputy Director of Doctoral College. Approval of examiners not required.	Students may request an extension of up to an additional 3 months to complete corrections, to be approved by either Director of Deputy Director of Doctoral College. Approval of examiners not required.	Any request for an extension to the due date of the corrections must be made in writing to the Doctoral College (supported by the supervisory team and the Faculty Research Management team) who will obtain the approval of the examiners before deciding on the period of extension.
AST9.4.12	Students who do not submit their corrected or revised thesis by deadline will have an additional 3 months to submit or to apply for formal approval without penalty.	Students who do not submit their corrected or revised thesis by deadline will have an additional 3 months to submit or to apply for formal approval without penalty. This additional period of three months will be	A research student who fails to submit a corrected or revised thesis by the date set by the examiners, without formal approval, shall be regarded as having failed the examination and

	This additional period of three months will be applied only once, taking into consideration AST9.4.8.	applied only once, taking into consideration AST9.4.8.	the recommendations of the examiners shall lapse.
SECTION E – AWARDS			
AWD1.1	<p>Regulation returns to standard requirements, as it was prior to 2019/20 amendment.</p> <p>Please refer to AWD1.1 in Section E of the University’s Academic Regulations 2020-21</p>	<p>A Higher National Certificate can be awarded to:</p> <ul style="list-style-type: none"> • A student who is registered by the University with Edexcel for the award of the HNC and has successfully completed a minimum of 120 credits at Level 4 or above, including all modules designated as essential for the award; or. • A student who has successfully completed a minimum of 120 credits at Level 4 or above in an HND programme on which s/he is not continuing, provided s/he has completed the modules which are designated as essential for the award of the HNC. <p>The final programme aggregate mark will be calculated using the highest module marks totalling 60 credits</p> <p>If the student’s aggregate mark across the highest module marks totalling 60 credits is 70% or above, the HNC will be awarded with Distinction.</p>	<p>A Higher National Certificate can be awarded to:</p> <ul style="list-style-type: none"> • A student who is registered by the University with Edexcel for the award of the HNC and has successfully completed a minimum of 120 credits at Level 4 or above, including all modules designated as essential for the award; or. • A student who has successfully completed a minimum of 120 credits at Level 4 or above in an HND programme on which s/he is not continuing, provided s/he has completed the modules which are designated as essential for the award of the HNC. <p>If the student’s aggregate mark across all modules is 70% or above, the HNC will be awarded with Distinction.</p> <p>If the student’s aggregate mark across all modules is between 60% and 69%, the HNC will be awarded with Merit.</p>

		If the student's aggregate mark across the highest module marks totalling 60 credits is between 60% and 69%, the HNC will be awarded with Merit.	
AWD1.2	<p>Regulation returns to standard requirements, as it was prior to 2019/20 amendment.</p> <p>Please refer to AWD1.2 in Section E of the University's Academic Regulations 2020-21</p>	<p>A Higher National Diploma can be awarded to a student who is registered by the University with Edexcel for the award of the HND and has successfully completed 240 credits, including at least 120 credits at Level 5. The final programme aggregate mark will be calculated using all of the level 4 module marks and the highest level 5 module marks totalling 60 credits</p> <p>If the student's final programme aggregate mark calculated using all of the level 4 module marks and the highest level 5 module marks totalling 60 credits is 70% or above, the HND will be awarded with Distinction.</p> <p>If the student's final programme aggregate mark calculated using of the level 4 module marks and the highest level 5 marks totalling 60 credits is between 60% and 69%, the HND will be awarded with Merit.</p>	<p>A Higher National Diploma can be awarded to a student who is registered by the University with Edexcel for the award of the HND and has successfully completed 240 credits, including at least 120 credits at Level 5.</p> <p>If the student's aggregate mark across all modules is 70% or above, the HND will be awarded with Distinction.</p> <p>If the student's aggregate mark across all modules is between 60% and 69%, the HND will be awarded with Merit.</p>
AWD1.3	<p>Regulation returns to standard requirements, as it was prior to 2019/20 amendment.</p>	<p>A Foundation Degree will be awarded to a student who has successfully completed 240 credits, including at least 120 credits at Level 5 or above. The final programme aggregate mark will be calculated using all of the level 4 module</p>	<p>A Foundation Degree will be awarded to a student who has successfully completed a minimum of 240 credits, including at least 120 credits at Level 5 or above.</p>

	<p>Please refer to AWD1.3 in Section E of the University's Academic Regulations 2020-21</p>	<p>marks and the highest level 5 module marks totalling 60 credits</p> <p>If the student's final programme aggregate mark calculated using all of the level 4 module marks and the highest level 5 module marks totalling 60 credits is 70% or above, the Foundation Degree will be awarded with Distinction.</p> <p>If the student's final programme aggregate mark calculated using all of the level 4 module marks and the highest level 5 marks totalling 60 credits is between 60% and 69%, the Foundation Degree will be awarded with Merit.</p>	<p>If the student's aggregate mark across all modules is 70% or above, the Foundation Degree will be awarded with Distinction.</p> <p>If the student's aggregate mark across all modules is between 60% and 69%, the Foundation Degree will be awarded with Merit.</p>
AWD1.4	<p>Regulation returns to standard requirements, as it was prior to 2019/20 amendment.</p> <p>Please refer to AWD1.4 in Section E of the University's Academic Regulations 2020-21</p>	<p>A Certificate of Higher Education may be awarded to:</p> <ul style="list-style-type: none"> • a student who is registered for the award of a Certificate of Higher Education and has successfully completed 120 credits at Level 4 or above; or • a student who has successfully completed 120 credits at Level 4 or above in an undergraduate programme on which s/he is not continuing, provided the credits successfully completed fall within the programme specification for the award. 	<p>A Certificate of Higher Education may be awarded to:</p> <ul style="list-style-type: none"> • a student who is registered for the award of a Certificate of Higher Education and has successfully completed 120 credits at Level 4 or above; or • a student who has successfully completed 120 credits at Level 4 or above in an undergraduate programme on which s/he is not continuing, provided the credits successfully completed fall within the programme specification for the award.

		<p>The final programme aggregate mark for a student registered for the award of a Certificate of Higher Education will be calculated using the highest module marks totalling 60 credits</p> <p>If the aggregate of the student's highest module marks totalling 60 credits is 70% or above, the CertHE will be awarded with Distinction.</p>	<p>If the aggregate of the student's best 120 credits falling within the programme specification (subject to any core or co-requisite requirements) is 70% or above, the CertHE will be awarded with Distinction</p>
AWD1.5	<p>Regulation returns to standard requirements, as it was prior to 2019/20 amendment.</p> <p>Please refer to AWD1.5 in Section E of the University's Academic Regulations 2020-21</p>	<p>A Diploma of Higher Education may be awarded to:</p> <ul style="list-style-type: none"> • a student who is registered for the award of a Diploma of Higher Education and has successfully completed 240 credits, including at least 120 credits at Level 5 or above; or • a student who has successfully completed 240 credits, including at least 120 credits at Level 5 or above, in a Degree or Honours Degree programme on which s/he is not continuing. <p>The final programme aggregate mark for a student registered for the award of a Diploma of Higher Education will be calculated using all of the level 4 module marks and the highest level 5 module marks totalling 60 credits</p>	<p>A Diploma of Higher Education may be awarded to:</p> <ul style="list-style-type: none"> • a student who is registered for the award of a Diploma of Higher Education and has successfully completed 240 credits, including at least 120 credits at Level 5 or above; or • a student who has successfully completed 240 credits, including at least 120 credits at Level 5 or above, in a Degree or Honours Degree programme on which s/he is not continuing. <p>If the aggregate of the student's best 120 credits at Level 5 or above falling within the programme specification (subject to any core/pre-requisite requirements) is 70% or above, the DipHE will be awarded with Distinction.</p>

		If the aggregate of the student's highest level 5 module marks totalling 60 credits is 70% or above, the DipHE will be awarded with Distinction.	
AWD1.6	Amendment will be honoured for a stage that occurred in 2019-20. For stages which occur in 2020-21 please refer to ADW1.6 in Section E of the University's Academic Regulations 2020-21	The level aggregate marks for levels 4, 5 and 6 will be calculated for 2019-20 using the highest module marks totalling 60 credits.	The level 4 aggregate mark is calculated using the highest module marks totalling 80 credits
AWD1.7	Amendments will be honoured for a stage that occurred in 2019-20. For stages which occur in 2020-21 please refer to ADW1.7 in Section E of the University's Academic Regulations 2020-21	<ul style="list-style-type: none"> • The level aggregate marks for levels 4, 5 and 6 will be calculated for 2019-20 using the highest module marks totalling 60 credits. • Module profile for alternative degree classification method will be based on more than half of the student's level 5 and 6 credits, each level 6 credit is double weighted for this purpose (for 2019-20 this will include all level 5 credits and the best 60 credits at level 6, i.e. more than half of 240 credits). 	<ul style="list-style-type: none"> • The level 4 aggregate mark is calculated using the highest module marks totalling 80 credits • Module profile for alternative degree classification method will be based on more than half of the student's level 5 and 6 credits, each level 6 credit is double weighted for this purpose (this will include all level 5 credits and all level 6 credits, i.e. more than half of 360 credits)
AWD1.10	Amendment will be honoured for a stage that occurred in 2019-20. For stages which occur in 2020-21 please refer to ADW1.10 in Section E of the University's Academic Regulations 2020-21	<ul style="list-style-type: none"> • The level aggregate marks for levels 4, 5, 6 and 7 will be calculated for 2019-20 using the highest module marks totalling 60 credits. 	N/A – this is an addition rather than an amendment

<p>AWD1.13</p>	<p>Regulation returns to standard requirements, as it was prior to 2019/20 amendment.</p> <p>Please refer to AWD1.13 in Section E of the University's Academic Regulations 2020-21</p>	<ul style="list-style-type: none"> • A Postgraduate Certificate will be awarded to a student who has successfully completed the appropriate modules worth at least 60 credits, of which at least 50 credits must be at level 7. The final programme aggregate mark will be calculated using the highest level 7 module marks totalling 40 credits • A student will be awarded a Postgraduate Certificate with Merit provided that s/he has achieved a credit-weighted average mark of 60% or above across the highest level 7 marks totalling 40 credits. • A student will be awarded a Postgraduate Certificate with Distinction provided that s/he has achieved a credit-weighted average mark of 70% or above across the highest level 7 marks totalling 40 credits. 	<ul style="list-style-type: none"> • A Postgraduate Certificate will be awarded to a student who has successfully completed the appropriate modules worth at least 60 credits, of which at least 50 credits must be at level 7. • A student will be awarded a Postgraduate Certificate with Merit provided that s/he has achieved a credit-weighted average mark of 60% or above across all the modules. • A student will be awarded a Postgraduate Certificate with Distinction provided that s/he has achieved a credit-weighted average mark of 70% or above across all the modules
<p>AWD1.15</p>	<p>Regulation returns to standard requirements, as it was prior to 2019/20 amendment.</p> <p>Please refer to AWD1.15 in Section E of the University's Academic Regulations 2020-21</p>	<ul style="list-style-type: none"> • A Postgraduate Diploma will be awarded to a student who has successfully completed the appropriate modules worth at least 120 credits, of which at least 100 credits must be at level 7. The final programme aggregate mark will be calculated using the highest level 7 module marks totalling 60 credits. 	<ul style="list-style-type: none"> • A Postgraduate Diploma will be awarded to a student who has successfully completed the appropriate modules worth at least 120 credits, of which at least 100 credits must be at level 7. • A student will be awarded a Postgraduate Diploma with Merit provided that s/he has

		<ul style="list-style-type: none"> • A student will be awarded a Postgraduate Diploma with Merit provided that s/he has achieved a credit-weighted average mark of 60% or above across the highest level 7 module marks totalling 60 credits. • A student will be awarded a Postgraduate Diploma with Distinction provided that s/he has achieved a credit-weighted average mark of 70% or above across the highest level 7 module marks totalling 60 credits. 	<p>achieved a credit-weighted average mark of 60% or above across all the modules.</p> <ul style="list-style-type: none"> • A student will be awarded a Postgraduate Diploma with Distinction provided that s/he has achieved a credit-weighted average mark of 70% or above across all the modules
AWD1.16	<p>Regulation returns to standard requirements, as it was prior to 2019/20 amendment.</p> <p>Please refer to AWD1.16 in Section E of the University's Academic Regulations 2020-21</p>	<ul style="list-style-type: none"> • A Masters degree will be awarded to a student who has successfully completed the appropriate modules worth a minimum of 180 credits, all of which must be at Level 7, and must include the dissertation/major project module. The final programme aggregate mark will be calculated using the highest module marks totalling 100 credits. • A student will be awarded a Masters degree with Merit provided that s/he has achieved a credit-weighted average mark of 60% or above across the highest module marks totalling 100 credits, and provided that the mark for the dissertation/major project is not less than 50%. 	<ul style="list-style-type: none"> • A Masters degree will be awarded to a student who has successfully completed the appropriate modules worth a minimum of 180 credits, all of which must be at Level 7, and must include the dissertation/major project module. • A student will be awarded a Masters degree with Merit provided that s/he has achieved a credit-weighted average mark of 60% or above across all modules (including the dissertation/major project), and provided that the mark for the dissertation/major project is not less than 50%. • A student will be awarded a Masters degree with Distinction provided that s/he has achieved a credit-weighted average mark of

		<ul style="list-style-type: none">• A student will be awarded a Masters degree with Distinction provided that s/he has achieved a credit-weighted average mark of 70% or above across the highest module marks totalling 100 credits, and provided that the mark for the dissertation/major project module is not less than 60%.	70% or above across all modules (including the dissertation/major project), and provided that the mark for the dissertation/major project module is not less than 60%.
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