

# University of Plymouth Board of Governors

## Agenda

Date:	Tuesday 16 July 2019	Time: 1300-1700
Location:	Room 602, 6 <sup>th</sup> Floor, Rolle Building	
Circulation:	All Members of the Board of Governors (and the University Executive Group for information)	

**Note:** Items marked with an asterisk (starred items) are usually for information only or regarded as non-contentious. Starred items will not be discussed and will be assumed to have been noted or approved unless a request to unstar a named item is received from a Board member in advance, or at the commencement, of the meeting.

No.	Item	Time	Lead	Purpose	Enc
1.	<b>Obituaries</b>	1300	VC		
2.	<b>Membership</b>	1305			
2.1	Welcome to New Member: Millie Green		Chair		
2.2	Apologies for Absence		Secretary		
2.3	Notification of Any Other Business Items		Chair		
2.4	Declarations of Interest		Chair		
2.5	Confidentiality Status of Agenda Items		Chair		
3.	<b>Minutes</b>		Chair		
3.1	Minutes of the Meeting held on 16 May 2019			Decision	A
3.2	Necessary Redactions			Decision	
3.3	Matters Arising			Information	B
4.	<b>Chair's Remarks, including:</b> * Electronic Resolution to appoint member to Reward and Remuneration Committee and Finance Committee	1310	Chair	Information	C
5.	<b>Annual report from the Chair of the Health and Safety Assurance Committee and Health and Safety update</b> <i>Kirstie Spencer, Head of Health &amp; Safety to attend for timed business</i>	1315	Registrar & Secretary/ Chair HSAC	Information	D E
6.	<b>Vice-Chancellor's Report, including update on:</b> • Transformation Programme	1325	VC	Discussion	F
7.	<b>Strategy Development</b> <i>Update via presentation</i>	1355	VC	Discussion	Verbal
8.	<b>Approach to Board Away Day on 2 and 3 October 2019</b>	1405	VC	Discussion	G
9.	<b>University Marketing Plan Update</b> <i>David Alder, Chief Marketing Officer, and Clare Martin, Head of Marketing Service, to attend for timed business with a brief presentation.</i>	1415	R&S/CMO	Discussion	Verbal

10.	<b>Students' Union Report</b>	1430	UPSU President & VP Education	Discussion	H
11.	<b>Finance</b>				
11.1	<b>University Plan and Five Year Financial Forecasts</b>	1445	Chief Financial Officer/ DVC I&P	Decision	I
11.2*	Management Accounts for Period 9 (as reviewed by Finance Committee on 2 July 2019)		Chief Financial Officer	Information	J
	<b>BREAK</b>	1515			
12.	<b>Capital Projects</b>				
12.1	<b>Refreshed Estates Master Plan</b> <i>Trevor Wills, Director of Estates and Facilities, to attend for timed business</i>	1530	DVC (I&P)	Discussion	K
13.	<b>Strategic Risk Register</b>				
13.1	Strategic Risk Register	1550	Registrar & Secretary	Discussion	L
14.	<b>Governance</b>				
14.1	Board Self-Appraisal action plan	1610	Registrar & Secretary	Discussion	M
	<b>The Chair will retire immediately prior to and for the duration of the following item, which will be chaired by the Vice Chair (Hamish Anderson).</b>				
14.2	Chair's appointment	1620	Registrar & Secretary	Decision	N
15.*	Compliance review against the CUC Code	-	Registrar & Secretary	Information	O
16.*	<b>Annual Review of Risk Management Policy</b>	-	Registrar & Secretary	Decision	P
17.*	<b>Exeter Dental Education Facility Lease</b>	-	Registrar & Secretary	Decision	Q
18.*	<b>Revised Safeguarding Policy</b>	-	Registrar & Secretary	Decision	R
19.*	<b>Academic Promotions</b> <i>The report can be found here at:</i> <a href="https://liveplymouthac.sharepoint.com/sites/committees/BOG">https://liveplymouthac.sharepoint.com/sites/committees/BOG</a>	-	VC	Information	
20.	<b>Committee Minutes</b>	1630			
20.1*	Minutes of .the meeting of the Nominations Committee held on 20 June 2019		Chair	Information	S
20.2*	Minutes of the virtual meeting of the Nominations Committee held on 30 May 2019		Chair	Information	T
20.3	Report from the meeting of the Audit Committee held on 2 July 2019		AC Chair	Information	Verbal
20.4	Report from the meeting of the Finance Committee held on 2 July 2019		FC Chair	Information	Verbal
21.	<b>Date of Next Meeting</b> Board meeting to precede Joint UEG/Board Away Day 2 and 3 October 2019	1700	Clerk		

	<p><b>Items for October Board meeting to include:</b></p> <ul style="list-style-type: none"><li>• Annual Report on use of the University Seal</li><li>• Research Ethics and Integrity Committee Annual Report</li><li>• Health &amp; Safety update</li><li>• Annual Sustainability Report</li><li>• Annual Whistleblowing Report</li><li>• Finance – draft year-end position</li><li>• Online Strategy</li><li>• Quality Assurance</li></ul>				
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