

## Faculty of Health: Medicine, Dentistry and Human Sciences Pre-Enrolment Information

This guide is for students in Faculty of Health: Medicine, Dentistry and Human Sciences beginning their course in 2019 who are required to submit information prior to enrolment. You will either be a year 1 student or a degree apprentice/direct entry into year 2 student. You will be entering the required information into the University of Plymouth Open Learning platform.

### Accessing the Open Learning platform

1. To access the HHS Pre-Enrolment open learning course please visit the following URL in your web browser:

<https://open.plymouth.ac.uk/course/view.php?id=76>

You will be presented with the following screen:

Open Learning

Username

Password

Remember username

Log in

Log in as a guest

Forgotten your username or password?

Cookies must be enabled in your browser ?

Some courses may allow guest access

Is this your first time here?

For full access to this site, you first need to create an account.

Create new account

2. Click on the button that says 'Create new account'

### Note:

If you have already signed up to the Open Learning platform and are returning to the site you can enter the username and password you signed up with and

click the 'Login' button.

3. On the new account screen enter a username and password of your choice along with information required (indicated by a red exclamation mark !)

Open Learning

New account ▼ Collapse all

▼ Choose your username and password

Username !

Password !

▼ More details

Email address !

Email (again) !

First name !

Surname !

City/town

Country

There are required fields in this form marked ! .

4. Once you have entered your information click the 'Create my new account' button.

An email should have been sent to your address at **It.student12@students.plymouth.ac.uk**

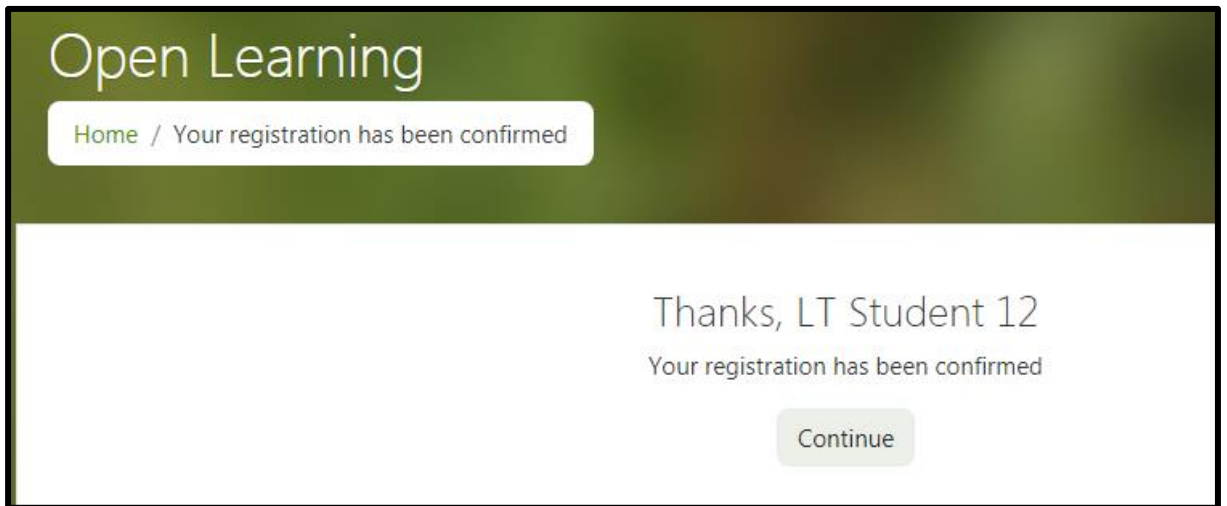
It contains easy instructions to complete your registration.

If you continue to have difficulty, contact the site administrator.

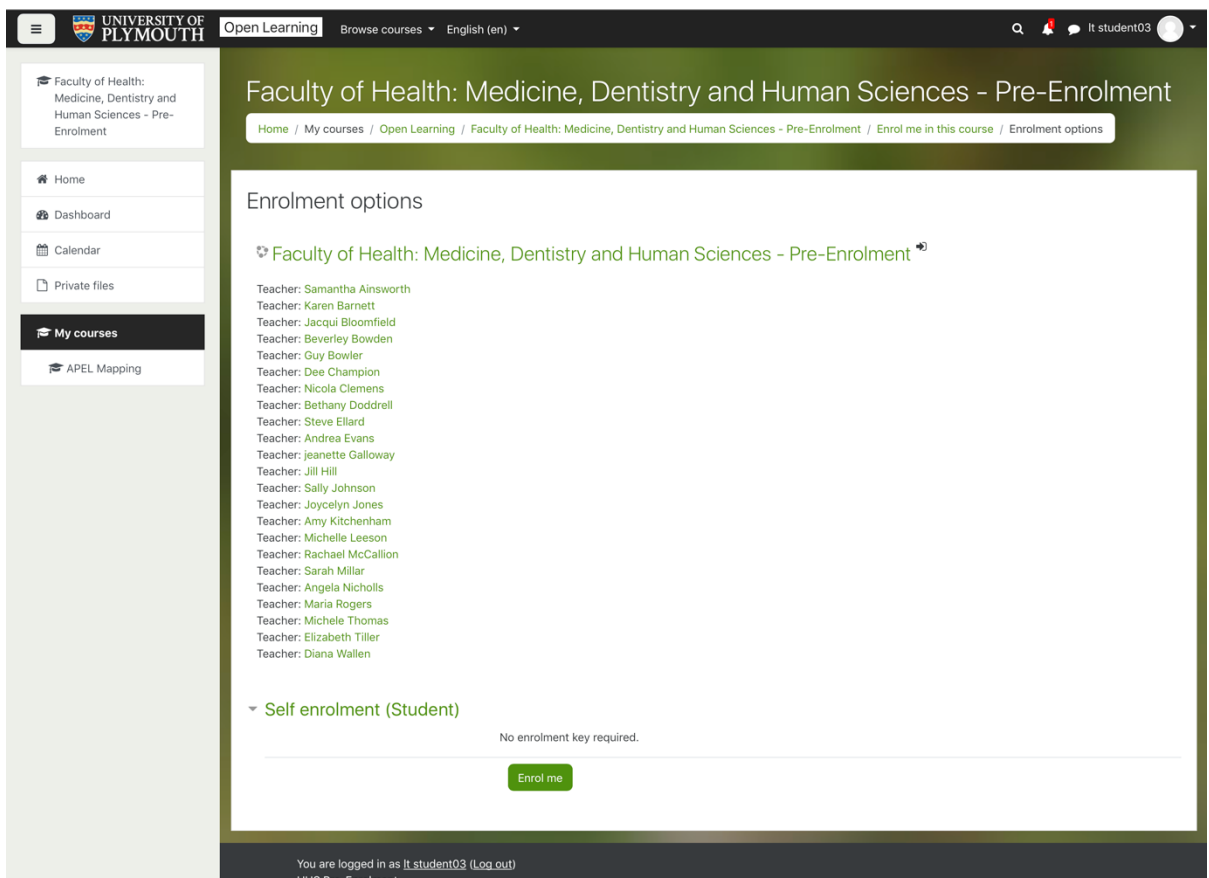
You will then be sent an email to confirm you account. Please click the link in this email to confirm your account and complete your registration on the Open Learning platform.

**Note:** If you cannot find the email please check your Junk or spam folder.

5. When you click the link in your email you will be presented with the screen below. Click the 'Continue' button



6. You will then see the following screen. Click on the 'Enrol me' button for the Health and Human Sciences Pre-Enrolment course.



**Note:** if for any reason you do not see the screen above please revisit: <https://open.plymouth.ac.uk/course/view.php?id=76> in your web browser. You may be prompted to sign in with the username and password you signed up with in step 3.

7. You will now be able to access and complete the required forms for your course. You can see these by clicking on the heading 'Health and Human Sciences forms for completion' as shown below.

▶ SCHOOL OF HEALTH PROFESSIONS



▼ SCHOOL OF NURSING AND MIDWIFERY



 Uniform name badge - Nursing and Midwifery Year 1 students - please complete this information


 Transport - Exeter taught students Year 1 only

 Up date of Records: Year 1 Nursing and Midwifery Pre-Registration Programmes

Dear Student

Please complete this up date of records. Completion of this information is a mandatory requirement for entry into the programme.

Non-disclosure of events or circumstances may materially affect your place on the programme or may affect the clinical placements we are able to obtain for you and thus your ability to complete a programme of study. All cases of non-disclosure will be reviewed by the Professional Issues Committee.

 Uniform information Adult and Mental Health Year 2 only

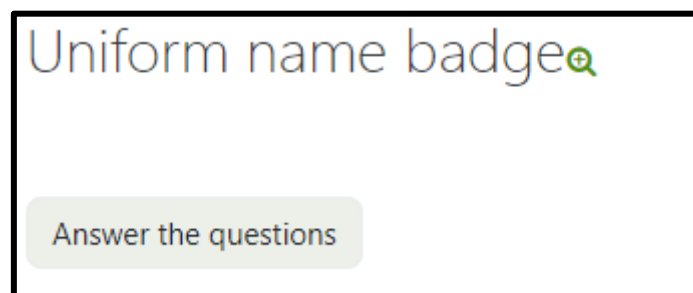
 Up date of Records - Year 2 Nursing: Direct Entry and Degree Apprenticeship

Please complete this up date of records. Completion of this information is a mandatory requirement for entry into the programme.

Non-disclosure of events or circumstances may materially affect your place on the programme or may affect the clinical placements we are able to obtain for you and thus your ability to complete a programme of study. All cases of non-disclosure will be reviewed by the Professional Issues Committee.

## Completing the forms

1. To complete the forms simply click on the name of the form you wish to complete e.g. 'Uniform name badge'
2. On the next screen, click on the 'Answer the questions' button.



3. Complete the information required of you and then click the 'Submit your answers' button.

**Note:** required fields are indicated by a red exclamation mark !

UNIVERSITY OF PLYMOUTH Open Learning Browse courses English (en)

### Uniform name badge

Mode: User's name will be logged and shown with answers

Please provide the name that will be engraved on your name badge. This must include your surname. Please then provide the forename of your choice, this can include a recognised abbreviation of your forename. Nick names are not acceptable.

HHS Pre-Enrolment

Student Registration Number !

Surname !

Preferred forename (not nicknames) !

Name of programme !

Taught site !

There are required fields in this form marked ! .

[Submit your answers](#) [Cancel](#)

4. Repeat these steps for each of the forms you are required to complete.

You can return to the Health and Human Sciences Pre-Enrolment home page at any point by clicking the 'Health and Human Sciences Pre-Enrolment' link in the breadcrumb trail at the top of the page.

Health and Human Sciences Pre-Enrolment

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