

# University of Plymouth Board of Governors Agenda

Date:	Monday 25 March 2019	Time: 0930-1115
Location:	Baylis Suite, Plymouth Science Park	
Circulation:	All Members of the Board of Governors (and the University Executive Group for information)	

**Note:** Items marked with an asterisk (starred items) are usually for information only or regarded as non-contentious. Starred items will not be discussed and will be assumed to have been noted or approved unless a request to unstar a named item is received from a Board member in advance, or at the commencement, of the meeting.

No.	Item	Time	Lead	Purpose	Enc
1.	<b>Obituaries</b>	0930	VC		
2.	<b>Membership</b>				
2.1	Apologies for Absence		Clerk		
2.2	Notification of Any Other Business Items		Chair		
2.3	Declarations of Interest		Chair		
2.4	Confidentiality Status of Agenda Items		Chair		
3.	<b>Minutes</b>		Chair		
3.1	Minutes of the Meeting held on 31 January 2019			Decision	A
3.2	Necessary Redactions			Decision	
3.3	Matters Arising			Information	B
4.	<b>Chair's Remarks</b>	0935	Chair		
5.	<b>Health and Safety update.</b> <i>Kirstie Spencer, Head of Health and Safety, attending for timed business</i>  <b>Report of the meeting of the Health and Safety Assurance Committee held on 14 March 2019</b>	0940	Registrar & Secretary  Chair of HSAC	Information	C  Verbal
6.	<b>Vice-Chancellor's Report</b>	0950	VC	Discussion	D
7.	<b>Students' Union Report</b>	1005	UPSU President and Deputy President	Discussion	E
8.	<b>Capital Projects</b>				
8.1	<b>New Engineering and Design Facility</b> <i>Trevor Wills, Director of Estates and Facilities, and Professor Deborah Greaves, Head of School of Engineering, attending for timed business</i>	1015	DVC International & Planning (as Chair of Capital Projects Committee)	Decision	F (to follow)
9.	<b>Gender Pay Gap Report</b> <i>Colin Shipp, HR Director, and Julia Davy, Head of Employee Relations and Wellbeing, attending for timed business</i>	1040	HR Director	Decision	G

<b>10.</b>	<b>Annual Equality Report</b>		HR Director	Decision	H
<b>11.</b>	<b>Annual Report on Complaints and Appeals</b> <i>Anna Sendall, Academic Registrar, attending for timed business</i>	1055	Registrar & Secretary	Information	I
<b>Items For information</b>					
<b>12.*</b>	Strategic Risk Register	-	Registrar & Secretary	Information	J
<b>13.*</b>	Month 6 Finance Report	-	CGO	Information	K
<b>14.</b>	<b>Committee Minutes</b>	1105			
14.1	Report of the meeting of the Finance Committee held on 19 March 2019		FC Chair	Information	Verbal
14.2*	Draft Minutes of the meeting of the Finance Committee held on 22 January 2019	-	-	Information	L
14.3	Report of the meeting of the Audit Committee held on 12 March 2019		AC Chair	Information	Verbal
<b>15.</b>	<b>Date of Next Meeting</b> Thursday 16 May 2019 <b>Items for May meeting to include:</b> <ul style="list-style-type: none"> <li>• Health and Safety update</li> <li>• Update on high level assumptions for 5 year financial forecasts</li> </ul>	1115	Clerk		