

University of Plymouth Board of Governors Agenda

Date:	Thursday 22 November 2018	Time: 1330-1615
Location:	Room 602, 6 th Floor, Rolle Building	
Circulation:	All Members of the Board of Governors (and the University Executive Group for information)	

Note: *Items marked with an asterisk are usually for information only or regarded as non-contentious. Asterisked items will not be discussed unless a request to unstar a named item is received in advance or at the commencement of the meeting: where an item is for approval, if no request to unstar is received it will be deemed that the Board has formally approved the proposal.*

No.	Item	Time	Lead	Purpose	Enc
1.	Obituaries	1330	VC		
2.	Membership	1335			
2.1	Apologies for Absence		Clerk		
2.2	Notification of Items of Other Business		Chair		
2.3	Declarations of Interest		Chair		
2.4	Confidentiality Status of Agenda Items		Chair		
3.	Minutes		Chair		
3.1	Minutes of the Meeting held on 3 October 2018			Decision	A
3.2	Necessary Redactions			Decision	
3.3	Matters Arising from the Board meeting			Information	B
4.	Chair's Remarks	1340			Verbal
5.	Health and Safety <i>Kirstie Spencer, Head of Health and Safety, attending for timed business</i>	1345	Registrar & Secretary		
5.1	Health and Safety update			Information	C
6.	Vice-Chancellor's Report	1355	VC	Discussion	D
7.	Students' Union Report	1420	UPSU President and Deputy President	Discussion	E
8.	Finance				
8.1	Management Accounts for Month 2	1435	Chief Finance Officer	Discussion	F
9.	Mental Health & Wellbeing Update <i>Anna Sendall, Academic Registrar, attending for timed business</i>	1445	Registrar & Secretary	Discussion	G
	BREAK	1455			
10.	OfS Annual Accountability Returns <i>(to be submitted by 1 December 2018)</i>				

10.1	Annual Prevent Duty Monitoring Report <i>Anna Sendall, Academic Registrar, attending for timed business</i>	1510	Registrar & Secretary	Decision	H <i>(to follow)</i>
10.2	Annual Report and Financial Statements for y/e 31 July 2018	1515	Chief Finance Officer	Decision	I
10.3	External Auditors' Highlights Memorandum and Representation letter		Chief Finance Officer	Decision	
10.4*	Financial Statements for the University's wholly owned subsidiaries for y/e 31 July 2018 https://liveplymouthac.sharepoint.com/sites/committees/BOG	-	Chief Finance Officer	Information	J <i>(see link)</i>
10.5	Annual Assurance Return 2017/18	1530	Registrar & Secretary/ DVC Education & Student Experience	Decision	K
10.6	Annual Audit Committee Report, including the Annual Internal Audit Report	1540	Registrar & Secretary/ Chief Finance Officer	Note Audit Committee approval & approve submission to OfS	L
11.	Governance	1545			
11.1	Second term of office for eligible Governors		Chair	Decision	M
11.2	Board Committee appointments		Chair	Decision	N <i>(to be tabled)</i>
12.	Annual Sustainability Report	1550	VC	Discussion	O
Starred items					
13.*	Annual Value For Money Report	-	Chief Finance Officer	Information	P
14.*	Strategic Risk Registers	-	Registrar & Secretary	Information	Q
15*	Annual Review of the Consolidated Accounts of the Students' Union <i>Note: the Students' Union is formally independent, but has agreed that this information be presented to the Board for information</i> https://liveplymouthac.sharepoint.com/sites/committees/BOG	-	UPSU President	Information	R <i>(see link)</i>
16.	Committee Minutes	1600			
16.1	Report from Finance Committee meeting held on 6 November 2018		Chair of FC	Information	Verbal
16.2*	Minutes of the Audit Committee meeting held on 25 September 2018		Chair of AC	Information	S
16.3	Report from Audit Committee meeting held on 6 November 2018		Chair of AC	Information	Verbal
16.4*	Draft Minutes of Health and Safety Assurance Committee meeting held on 16 October 2018		Chair of HSAC	Information	T <i>(to follow)</i>

16.5*	Draft minutes of the Nominations Committee meeting held on 3 October 2018		Cghair	Information	U
16.6	Report from Nominations Committee held on 22 November 2018		Chair	Information	Verbal
16.7	Report from Reward & Remuneration Committee held on 22 November 2018		Chair of R&RC	Information	Verbal
17.	Date of Next Meeting Thursday 31 January 2019, 1300-1630	1615	Clerk		
	Items for the January meeting to include: <ul style="list-style-type: none"> - Annual Fundraising Report - Annual Whistleblowing Report - H&S update to include Annual Report - Academic Partnerships Annual report - Annual Renewal of Bank Facilities - Away Day Agenda for March 				