

Type	Publication	Progress	Award	Study Aim
T140.NOV.UG.NETC	26/11/2018 Feb	G1	-	UG



UNIVERSITY OF
PLYMOUTH

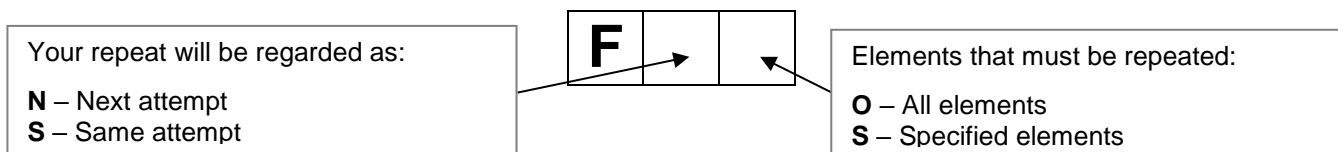
Important information regarding your results

You have **not passed all of your modules**.

You have been invited to **repeat** modules over the next academic year.

Please take a careful look at your transcript. There is a key to the codes used on the reverse.

A three-letter code beginning with **F** next to one or more modules indicates that you must repeat the module. The other two letters indicate whether the repeat is at the **S** same or **N** next attempt, and what needs to be repeated.



An element is **coursework, examination, practice, in-class test** or **pass/fail assessment**.

Here are some examples:

FNO means that you must repeat all elements of the module with attendance over another academic year and this would be regarded as your next attempt.

FNS means that you must repeat the specified elements with attendance over another academic year and this would be regarded as your next attempt.

For more information about **repeat** results and for more detail to accompany the brief points below, please visit [this website](#)

- **Confirmation of marks**
Please see the above link for a detailed explanation of the policies and procedures leading to the publication of your results.
- **Enrolment for next year**
To repeat your modules over the next academic year, you must complete the online enrolment process. On line enrolment will be available from **Wednesday 02 January 2019**.
- **Appeals**
If you wish to appeal against the decision of the Award Assessment Board, you must do so by the appeal deadline which is **Thursday 13 December 2018**.
[Further information relating to appeals can be found on this link:](#)
- **Extenuating Circumstances**
If you have submitted valid extenuating circumstances during the year, these will have been considered by the Award Assessment Board.

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- **Outstanding Debts**

If you have any outstanding debts with the University, you may be unable to repeat your modules, receive any award or attend the graduation ceremony. Please contact Finance & Sustainability on 01752 588130 or email tuitionfees@plymouth.ac.uk

- **Confirmation of Repeat with Attendance**

Confirmation of Repeat with Attendance must be forwarded, via e-mail to SNAMHHSplymouth@plymouth.ac.uk no later than **Thursday 13 December 2018**. If we have not heard from you by this date you will be withdrawn from your studies.

- **International Students on Tier 4 visas**

You must contact the International Student Advisory Service to check that you have enough time remaining on your visa to complete your studies and any other restrictions.

If you **do not** wish to repeat modules over the next academic year, you may:


- **Suspend your studies**

Suspension of studies means taking a year or more out from your studies but remaining registered on your programme. Subject to a 'maximum period of registration', you could later resume your studies. To discuss this option, please contact your faculty.

- **Withdraw from your studies**

If you withdraw, you will cease being a student at the University of Plymouth and would need to re-apply if you decided to study at the University in future. To withdraw, please complete and return the form below as soon as possible to:

- Faculty of Health and Human Sciences, School of Nursing and Midwifery, University of Plymouth, Floor 4 Rolle Building, Drake Circus, Plymouth PL4 8AA

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INTERNATIONAL STUDENTS ONLY:

Surname: **Forename(s):**

Student number:

I wish to withdraw and collect any award to which I am entitled. I understand that I will cease being a student at the University of Plymouth and would need to re-apply if I decide to study at the University in future.

Signature: **Date:**



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If you withdraw from your studies, please note the following:

- **New transcript**

You will receive a new transcript confirming that we have amended your records.

- **Graduation ceremony**

If you become entitled to an award upon withdrawal, you may be eligible to attend your school's graduation ceremony. Graduation ceremonies will take place from 16 – 21 September 2019. For more information please visit www.plymouth.ac.uk/graduation

If you have any further questions, please contact the faculty or see the Student Handbook at <https://www.plymouth.ac.uk/studenthandbook>

If you have any queries or if you require this in a larger print, please contact the School of Nursing and Midwifery administration team. Contact details can be found [using this link](#).