



Faculty of Health and Human Sciences

School of Nursing and Midwifery

Guidelines for the management of students request for placement/ placement zone change

It is a requirement for students to experience a range of placement care settings across the 'whole health care landscape', which include both, acute and community services. During recruitment and before commencement onto Nursing and Midwifery programmes prospective students are required to select a placement locality or 'zone' (set geographical location). They will often base this on where they live and their capacity to travel to the placement locality

Students do not necessarily consider the whole geographical area and specifically the different services provided, when making their selection.

It is intended a student should spend their placements within the locality/ zone, to ensure a variety of placement opportunities to meet the learning objectives of the programme.

When allocating students to placements the following are taken into consideration:

1. Placement will only be allocated with a strategic view in mind and dependent on capacity, and all requirements are in line with the workplace agreement
2. The configuration matches programme requirements
3. Previous placement experience they have had or if it has been a previous area of employment
4. If they have access to a car to travel to placement, if not ease of public transport, with the view travel should be up to an hour as calculated by an online route planner
5. Occupational Health requirement and if they can be accommodated within the recommended locality
6. If the allocated placement / clinical team that is caring for the students' friend /relative
7. They have been cared for or are under the care of the clinical team

There is minimal flexibility to change a placement as we are required to fulfil our placement contract with our placement providers.

If any student wishes to change allocated placement or 'zone' the following process should be followed:

1. They must discuss with personal tutor who can support the exploration of strategies to manage such things as:

Travel

Such as seeking car sharing to reduce the cost and concern of daily commute, or consider public transport in bad weather.

Finance

Contacting the Funding Unit for support, timely submission of attendance records or short term hardship funding

Childcare

Many of our placement providers are very understanding, and will accommodate some flexibility as long as the placement hours are met. They may however expect that some normal shift patterns are followed to enable experience of handover etc at times where child care cover can be arranged.

Tutors can seek advice from the Programme Lead or Associate Head of School for Placement Learning.

2. Students can request another student to swap on a 'like for like' basis, both parties need to be in agreement and confirmed by both. Via email
 - All requests must be submitted 5 weeks before placement commencement as students are expected to contact placement 4 weeks prior to commencement.