

## UoP International Scholarships Policy & Procedure 2019/20

### 1. Policy

- 1.1 Students are only entitled to be awarded one UoP scholarship for the highest value in any given academic year.
- 1.2 Scholarships are awarded on the basis of criteria as defined within each scholarship category and will not be means tested.
- 1.3 Scholarships are available to self-funded students only. Students who are sponsored by an official government or company scheme are not eligible.
- 1.4 If an applicant is not successful in obtaining the scholarship they have applied for, an alternative scholarship offer can be recommended as appropriate.
- 1.5 Entrants will only be eligible for a scholarship based on their year-of-entry. Scholarship awards can be deferred within an academic year i.e. from September to January but not to the following academic year.
- 1.6 Eligibility criteria and exclusions apply to each scholarship category and are subject to review. Should an existing scheme need revision or a new scheme require approval, a proposal should be submitted to the ISG for consideration and onward approval by the SNPC. Any change will be communicated to all enquirers and applicants giving due notice of such change and published information amended. Any changes will apply to the entire cohort in the relevant academic period.
- 1.7 Scholarships are either awarded automatically if the conditions are met by the applicant, without the need for a separate scholarship application form to be completed, or via submission of a scholarship application form which will then be passed to a scholarship panel for assessment & decision.
- 1.8 Where a scheme requires a scholarship application, a scholarship panel will be constituted to assess each application according to the criteria and make recommendations. The standard date for submission of scholarship applications will be by the 30<sup>th</sup> June. These panels will meet during July. The panels will consist of representatives from the IO, the faculty concerned (ADI) and will be serviced by the International admissions team.

### 2. Application process and eligibility criteria

- 2.1 To be eligible you must be an international student and / or have been classified as an International student for fee purposes.
- 2.2 You must hold a conditional or unconditional offer from the University of Plymouth.
- 2.3 The scholarship value is in pounds sterling.
- 2.4 The scholarship cannot be used as a partial deposit or tuition fee payment in lieu of a deposit payment.
- 2.5 All awards specified in this policy are applicable to full-time, UoP campus-based students only. Students studying UoP validated programmes at other institutions, or on Distance Learning, TNE or part-time programmes are not eligible. PUIC applicants are eligible to apply for UoP scholarships for their UoP degree, excluding any preparatory programme, subject to meeting the relevant criteria for each individual award. **Note:** Integrated Masters Students (MEng; MChem, etc.) are **not eligible** for postgraduate scholarships.
- 2.6 Any offer of a scholarship will only be made once Plymouth University has confirmation that qualifications meet the eligibility criteria. We will confirm an award once all the conditions of the course offer have been met and the deposit has been received. At this point we will issue an unconditional offer letter and CAS number and will confirm to the UKVI the amount of fees to be paid. .

- 2.7 Unless specified, scholarships will be awarded for the first year of study at UoP only. Students repeating modules / stages on an existing course or starting again as a first year on a new course will not be eligible.
- 2.8 Unless specified all scholarships represent a tuition fee discount/waiver, based on the published full fee amount.
- 2.9 Where a scholarship application is required, equal consideration will be given to all eligible applications provided the application is received before the published deadline. Applications for scholarship received after the published deadlines will not normally be considered.
- 2.10 The scholarship application process is set out on the relevant pages of the UoP website.
- 2.11 For scholarships that require an application, the successful applicants will typically be notified of the outcome within 20 working days of the published deadline.
- 2.12 Communication of changes to scholarship provision, eligibility criteria, amount or any other major or minor details will be made to any affected applicants or potentially eligible students.
- 2.13 The decision of a scholarship panel is final. Students may be requested to submit additional documentation in support of their scholarship application.