

# Alumni Research Fellow Application Form



UNIVERSITY OF  
**PLYMOUTH**  
Doctoral College

Please read the Alumni Research Fellow Scheme Guidance Notes and Terms & Conditions (separate document) carefully prior to completing this application form.

## Section 1a - To be completed by the applicant:

Title (Dr, Prof etc): \*

First name: \*

Surname: \*

Date of birth (dd/mm/yyyy): \*

Degree subject or school: \*

Award (PhD, EdD, MD, DBA, DPA): \*

Title of project: \*

University computer login username:

Home Address:

Home country:

## Section 1b - To be completed by the applicant:

Please refer to the guidance notes terms and conditions Expectations of an Alumni Research Fellow. Each Alumni Research Fellow is expected to volunteer 10 hours during their period of appointment. Please select which activities and events you are able to contribute to:

| Activity  | On-campus | Online |
|---|-----------|--------|
| Career events   |           |        |
| Research seminars   |           |        |
| Contribute to PGR training and development eg. writing sessions |           |        |
| Mentorship of PGRs  |           |        |
| Outreach events   |           |        |
| Alumni case study   |           |        |
| International events  |           |        |
| Postgraduate open day / evening events                          |           |        |

## Communications

We are proud of our alumni and want to stay in touch with you. By selecting the options below, you can make sure that you continue to be kept informed about relevant offers and exclusive alumni benefits, receive tailored invitations to events and stay connected to the University and the worldwide alumni community after your time as an Alumni Research Fellow comes to an end.

Personal email address (not your student address):

Mobile number:

Telephone number:

Yes, I confirm I would like you to keep me informed by email about events, benefits and services as detailed in the Data Policy [data policy](#).

Yes I confirm I would like you to keep me informed by mobile phone about events, benefits and services as detailed in the Data Policy [data policy](#).

No, I confirm I do not wish you to keep me informed about further events, benefits and services, as referred to above.

\* Please note that if you tick this box, the University will be unable to contact you about the free events, benefits and services, to which you are entitled as a University graduate

If you want to stop receiving emails from us at any time, you can do so by emailing [alumni@plymouth.ac.uk](mailto:alumni@plymouth.ac.uk) or using the unsubscribe function which is included in all emails. You can read our full Data Policy [here](#).

Signature:

Date:

Please note that by signing this application form, you agree to abide by the Terms and Conditions of the Alumni Research Fellow in the Alumni Research Fellow Scheme, Guidance Notes and Terms & Conditions

Please remember that in order to be eligible to apply to become an Alumni Research Fellow you must have successfully completed your PhD project and uploaded the final approved version of your thesis to the University's PEARL repository.

Now please submit this completed form to your Director of Studies and ask them to complete Section 2.

## Section 2 - To be completed by Director of Studies\*:

\*If the applicant's Director of Studies is not available, then another member of their supervisory team or the relevant School PGR Coordinator may complete this section of the form.

Title:

First name:

Surname:

School:

I confirm that, to the best of my knowledge, the applicant named above has successfully completed their doctoral project and uploaded the final approved version of their thesis to the University's PEARL repository.

I believe that they will act in a manner that upholds the values and reputation of the University and support their application to become an Alumni Research Fellow.

I agree to mentor and offer support to the applicant for a total of 5 hours over the period of the appointment (maximum of two years).

OR

I am unable to mentor or offer support to the applicant over the period of appointment. However, the following colleague has agreed to do so:

Signature:

Date:

Thank you for completing this form. Please send it to [researchskills@plymouth.ac.uk](mailto:researchskills@plymouth.ac.uk)

## Doctoral College use only

Date application received by Doctoral College:

DS ID:

Receipt of application acknowledged:

Sunrise request submitted:

Alumni Research Fellow spreadsheet updated:

Email account live:

Alumni Research Fellowship start date:

Send confirmation of acceptance (or not) to both applicant and DoS

Alumni Research Fellowship end date: