

# Electronic Ongoing Achievement Record (eOAR) frequently asked questions FAQ

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[Link to eOAR POPPI Support page](#)

[Link: eOAR Student User Guide](#)

[Link: eOAR Mentor User Guide](#)

Below is a list of frequently asked questions for the eOAR. The questions cover eOAR for students, mentors and tutors. If you have a question that is not answered below, please contact: [POPPI@plymouth.ac.uk](mailto:POPPI@plymouth.ac.uk)

To access the answer directly from the questions below, select Ctrl+Click to follow:

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## Does the electronic OAR mean students are no longer required to meet their mentor face-to-face to complete the OAR?

**Answer:** No, the development of the electronic OAR (eOAR) is designed to replace the paper, physical copy of the Ongoing Achievement Record document. All communication and updates with your mentor must be upheld and maintained in order to support the student. If regular communication and meetings are not being met, students must contact their personal tutor.

In some NMC approved programmes there is a specified requirement for the amount of practice that is supervised to exceed 40%.

## During the pilot testing period, do students still need to complete the paper version of the Ongoing Achievement Record?

**Answer:** Yes, during the pilot period students should complete and give precedence to the paper copy of the OAR. Students and mentors should complete the eOAR alongside the paper version. If students wish to do so, they are able to use eOAR, print the information recorded, and submit this as their physical paper OAR at the end of their placement.

## How do students, mentors, tutors access the eOAR?

**Website:** The eOAR website can be accessed at the following link:  
<https://arc.plymouth.ac.uk/eOAR>

**Login details:** For students participating in the eOAR pilot, your login details are the same as your Placements on the Web (POW) login.

**For tutors,** your login details will also be the same as those you use to access POW, Practice Environment Profile (PEP) and audit tool websites.

**For mentors,** you will hold eOAR access if you are a qualified, active mentor on the PEP mentor register. [You can setup your login details through the password reset function on eOAR: Click Here](#)

**App:** Alongside the eOAR website, there is also an app for iOS and Android smart devices\* in development. The app is currently invitation only but if you would like access to pilot the app, please contact the POPPI team.

*\*The minimum software version required for an iOS device is iOS 8. For an Android device, the minimum software version required is Android 4.1 Jelly Bean.*

## **Can the student continue to develop their development plan throughout the placement period?**

**Answer:** Throughout the period the student is on placement, they can continue to develop and update their development plan. With eOAR the mentor must verify the development plan. If the student and mentor wish to add additional objectives to a verified development plan, the student must 'Unlock Development Plan' in order to add additional objectives and commentary. Any changes made must be submitted to the mentor for reverification.

## **For students that experience 'split' placement periods, are they required to complete a formative and summative assessment for each of the placements?**

**Answer:** If a student experiences a split placement period, eOAR will allow the student and mentor the ability to capture data in the same manner the paper OAR allows i.e. when on Placement Host A: the student and mentor will record the development plan and formative assessment. With Placement Host B, the student and mentor can record a development plan, formative assessment and summative assessment.

## **Can students upload and submit evidence for the summative assessment onto eOAR?**

**Answer:** No. Currently on eOAR, students need to reference the evidence they are submitting. The uploading of documents and evidence for mentors and tutors to review is still required through the [PebblePad platform](#).

## **During the summative assessment, can the student provide other forms of evidence?**

**Answer:** To demonstrate achievement of the domain(s), the student should submit 3 forms of evidence. Of these 3 forms of evidence, the student must submit Direct Observation (DO) and Reflection (R) for each domain. The student should reference other forms of evidence submitted on PebblePad in the third forms of evidence drop-down menu.

## **Can students submit evidence of their Patient/ Service User feedback on eOAR?**

**Answer:** This is similar to providing evidence; students are required to upload evidence of the patient/ service user feedback onto PebblePad. Once uploaded, they can reference the number of reports within eOAR on the summative assessment under the student declaration.

## **Can mentors see the previous placement record of a student on eOAR?**

**Answer:** Yes, when the eOAR platform goes live in academic year 2018/19, mentors will be able to view previous placement history recorded on eOAR to enable discussion regarding the strengths and areas for improvement for each student.

## **A student's mentor has changed during the placement period. Will a new mentor be able to pick-up and continue the eOAR?**

**Answer:** Yes, if the mentor working with a student changes during placement, all qualified, active mentors will be available for the student to select as their mentor when requesting verification. If a student has submitted for verification to a mentor that will not be able to action the request, the student can unlock the development plan and request verification from different mentor(s).

If a mentor changes their place of work, it is the placement hosts responsibility to update their mentor register on the PEP mentor register.

## Help and Support

During the eOAR pilot testing, please contact the POPPI team on [POPPI@plymouth.ac.uk](mailto:POPPI@plymouth.ac.uk).

If you experience any technical or system issues accessing and completing eOAR during the pilot testing period, please provide as much information as you are able and screenshots if available to the POPPI team.

## Acronyms, abbreviations and frequent terms

<b>Word</b>	<b>Definition</b>
OAR	Ongoing Achievement Record
eOAR	Electronic Ongoing Achievement Record
POW	Placements on the Web website
PEP	Practice Environment Profile website
POPPI	Plymouth Online Practice Placement Information

[POPPI@plymouth.ac.uk](mailto:POPPI@plymouth.ac.uk)